

MINUTES OF TOWN OF BERKLEY SELECTMEN'S MEETING OF 07/19/2023

SELECTMEN IN ATTENDANCE: Joe Freitas, Chairman, Tabitha K. McCrohan, Clerk, Wendy F. Cochrane, Member

TOPIC		ACTION
	Meeting Convened at 6:00 p.m. in the Moitoza – Pettey Hearing Room	
Public Hearing	The Board voted to open the Public Hearing. Attorney Porter spoke on behalf of Padelford Mart, LLC, who has over 20+ years of qualified experience. The application was to transfer a liquor license and change of location. The Chairman inquired if they had any citations from any other their various locations, to which the answer was no. The Board voted to approve and close the public hearing.	McCrohan to motion to open, Cochrane 2 nd ; voted. McCrohan to motion to approve, Cochrane 2 nd ; voted. McCrohan to motion to close, Cochrane 2 nd ; voted.
Appointments (taken out of order)	Board to vote to waive the one year off requirement per M.G.L. c. 10 §58 to appoint Kelley Larabee to the Cultural Arts Council for a term of 3 years. The Board voted to waive and appoint.	McCrohan to motion to waive and appoint, Cochrane 2 nd ; voted.
	Board to review and possibly appoint Town Administrator. The Board voted to appoint Matthew Chabot as the Town Administrator for a term of 3 years.	McCrohan to motion to appoint, Cochrane 2 nd ; voted.
	Board to appoint Theodore Gutwill as a Part-Time Civilian Dispatcher. The Personnel Board voted to recommend. The Board voted to appoint Theodore Gutwill for a term of 1 year.	McCrohan to motion to appoint, Cochrane 2 nd ; voted.
	Board to appoint Lenny Morais-Figueiredo as a Part-Time Civilian Dispatcher. The Personnel Board voted to recommend. The Board voted to appoint Lenny Morais-Figueiredo for a term of 1 year.	McCrohan to motion to appoint, Cochrane 2 nd ; voted.
	Board to appoint Adam Crook as a Part-Time Police Officer. The Personnel Board voted to recommend. The Board voted to appoint Adam Crook for a term of one year.	McCrohan to motion to appoint, Cochrane 2 nd ; voted.
	Board to appoint Mark Horsfall and William Juchartz to the Capital Improvement Committee. Motion was made by the Chairman of the Finance Committee, Matthew Chabot, to appoint Mark Horsfall for a term of 3 years and William Juchartz for a term of 2 years.	Chabot to motion to appoint, Miller 2 nd ; voted.
Personnel (taken out of order)	Board to review and discuss additional compensation for Town Clerk who also serves as a member of Board of Registrars (c.41 §19g). The Board recognized the Town Clerk for all of her efforts and voted to approve the compensation and to add to the Special Town Meeting to adopt M.G.L. c. 41 §19g.	McCrohan to motion to approve, Cochrane 2 nd ; voted.
Minutes to be Approved	Board to approve Executive Session Meeting Minutes for Meeting of May 31, 2023. The Board voted to approve.	McCrohan to motion to approve, Cochrane 2 nd ; voted.

MINUTES OF TOWN OF BERKLEY SELECTMEN'S MEETING OF 07/19/2023

SELECTMEN IN ATTENDANCE: Joe Freitas, Chairman, Tabitha K. McCrohan, Clerk, Wendy F. Cochrane, Member

Meeting Mail	<p>Board to approve Meeting Minutes for Meeting of June 21, 2023. The Board voted to approve.</p> <p>Board to review correspondence from Chief Scott Fournier. The Interim Town Administrator suggested the Board appoint a member for contract discussions. It was decided that the Chairman would be appointed for negotiations. The Board voted to open contract discussions.</p>	<p>McCrohan to motion to approve, Cochrane 2nd; voted.</p> <p>McCrohan to motion to open, Cochrane 2nd; voted.</p>
Old Business	<p>Board to review multiple email correspondence regarding motocross permit violation. The Board confirmed the issue falls under Zoning. The Board voted to file.</p> <p>Board to approve Chapter 61 Decision for 694R Berkley Street. The Board voted to approve and not exercise its option to purchase.</p> <p>Board to approve ARPA Funding Request from Superintendent Ryan. The Board voted to approve.</p> <p>Board to approve ARPA Funding Request from Superintendent Ryan. The Board voted to approve.</p> <p>Board to approve ARPA Funding Request from Superintendent Ryan. The Board voted to approve.</p>	<p>McCrohan motion to file, Cochrane 2nd; voted.</p> <p>McCrohan motion to approve, Cochrane 2nd; voted.</p> <p>McCrohan motion to approve, Cochrane 2nd; voted.</p> <p>McCrohan motion to approve, Cochrane 2nd; voted.</p> <p>McCrohan motion to approve, Cochrane 2nd; voted.</p>
New Business	<p>Board to review and approve Board of Selectmen Fee Schedule. The Board voted to approve.</p> <p>Board to discuss forming a Soil Conservation By-Law Committee. The Chairman reiterated how important it is to form a Committee of knowledgeable group who understands the topic clearly and thoroughly. It was confirmed that the matter will need to be voted on at Special Town Meeting and a hearing will be required. The Town Administrator suggested forming a Review Committee to propose recommendations for Special Town Meeting. The Board voted to form a Review Committee and allow the Town Administrator authority to form same.</p>	<p>McCrohan motion to approve, Cochrane 2nd; voted.</p> <p>McCrohan motion to form, Cochrane 2nd; voted.</p>
Town Administrator Report	<p>The Town Administrator provided the Board with an update on the following: (i) cameras have been installed in the COA room; (ii) the ARPA spreadsheet was distributed for review; (iii) the Board was requested to approve a company to move forward with regarding storm water; and (iv) a new Veterans flagpole will be installed.</p> <p>The Board voted to approve CEC to move forward regarding storm water.</p>	<p>Information only; no action needed.</p> <p>McCrohan motion to approve, Cochrane 2nd; voted.</p>

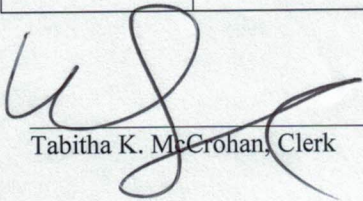
MINUTES OF TOWN OF BERKLEY SELECTMEN'S MEETING OF 07/19/2023

SELECTMEN IN ATTENDANCE: Joe Freitas, Chairman, Tabitha K. McCrohan, Clerk, Wendy F. Cochrane, Member

Executive
Session/
Adjournment

The Board voted to enter into Executive Session and not come back out, with the announcement of the next meeting to be held on Wednesday, August 2, 2023 at 6:00 p.m.

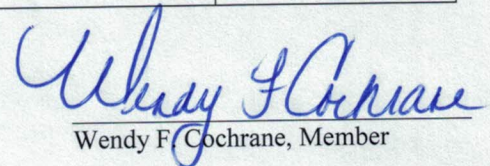
McCrohan to motion to enter into Executive Session, Cochrane 2nd, voted.



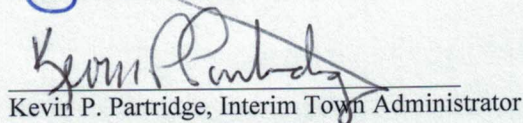
Tabitha K. McCrohan, Clerk



Joe Freitas, Chairman



Wendy F. Cochrane, Member



Kevin P. Partridge, Interim Town Administrator