

**MINUTES OF TOWN OF BERKLEY SELECTMEN'S MEETING OF 2/5/2020**

SELECTMEN IN ATTENDANCE: George F. Miller, Chairman Wendy F. Cochrane, Member

TOPIC		ACTION
	Meeting Convened at 6:05pm at Moitoza – Pettey Hearing Room, 1 North Main St.	
Minutes	January 22, 2020 – Regular Session January 22, 2020 – Executive Session	Cochrane motion to accept minutes, Miller 2 <sup>nd</sup> , voted
New Business	Taken out of order Signing of the 2020 Presidential Primary Election	Cochrane motioned to approve warrant, Miller 2 <sup>nd</sup> , voted
Meeting Mail	Letter from Xfinity regarding TV Channel updates  Letter from Xfinity regarding updated price change  Letter from Jonathan Steele regarding School Safety; in attendance was Chief Labonte, Chief Fournier Mr Lynch, Ms. Francisso and members of school committee. Mr Steele did not attend the meeting. Mr Miller asked if there are any reassurance that could be given in addition to a previous meeting we had. Chief Labonte stated that he reviewed the letter and they take school safety very seriously and that there is a comprehensive plan in place. This year they have updated their protocols again. They spent a lot of money updated the security in the schools and department updating security and there is another training in April. Outside of that he can't really give any further information. The Police department does have a very strong presence at the school. Mr Miller asked if a parent had any other questions or concerns if they could reach out to the Chief of Police he said absolutely he would speak to anyone on a case by case basis. Chief Fournier also commented that they have more things in place then people are aware of. Mr Lynch spoke that they work very closely with the Police Department to make sure everything is being done. Mr Miller spoke that in the near future we would be able to push for a SRO.	Cochrane motion to file, Miller 2 <sup>nd</sup> , voted  Cochrane motion to file, Miller 2 <sup>nd</sup> , voted.  Cochrane motion to file, Miller 2 <sup>nd</sup> , voted.
Personnel Board	Taken out of order appointment of Patricia Groves as a camera operator	Cochrane made a motion to hire as a camera operator, Miller 2 <sup>nd</sup> , voted
New Business	New Business Certificate by South Shore Solutions, Mr Miller asked if there are any deliveries or clients. South Shore Solutions indicated this is strictly his home office and does not see clients at his home. He originally had a Business License in Dighton where he lived prior. He moved to Berkley about a year ago and when the License expired he wanted to reissue it in Berkley.	Cochrane motion to file, Miller 2 <sup>nd</sup> , voted
Meeting Mail	Report from Geosyntec Consultants regained 4 <sup>th</sup> quarter monitoring of the Berkley Landfill	Cochrane motion to file, Miller 2 <sup>nd</sup> , voted.

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Old Business	Letter from Keep Massachusetts Beautiful	Cochrane motion to file, Miller 2 <sup>nd</sup> . Voted.
	Letter from MIIA regarding upcoming AHERA Designation Person Training	Cochrane motion to file, Miller 2 <sup>nd</sup> , voted.
	License renewal for John's Auto Salvage	Cochrane motion to file, Miller 2 <sup>nd</sup> , voted.
	Review and approval of Geosyntec Design Drawings for Hollowsy Street Waterline – Town Administrator let the Board know that the Board of Health has approved the drawings. Ms Cochrane asked on behalf of the owner of Berkley Meadows if we could ask the engineering company if they could leave an 8" tap at that junction and they would pay for the additional work once they start their project. Town Administrator stated that she would look into that.	Cochrane motion to approve the drawing, Miller 2 <sup>nd</sup> , voted.
New Business	Review and approval of 2020 Initial Boundary Validation Program – Town Administrator stated that she spoke to George Moitoza and he said the Boundary lines are correct.	Cochrane motion to accept the Initial Boundary Validation Program, Miller 2 <sup>nd</sup> , voted.
	Vote and appropriate the sum of \$2,684,464.55 to the High School Tuition Stabilization Account	Cochrane motion to appropriate the sum of \$2,684,464.55 to the High School Tuition Stabilization Account, Miller 2 <sup>nd</sup> . Voted.
	Application for special license for Bay State Beagle Club	Cochrane motion to approve special license for Sportsman Dinner to the Bay State Beagle Club sale of wine and malt beverages on 3/8/2020 from 1-4pm, Miller 2 <sup>nd</sup> , voted
Town Administrators Report	Board to Approve and Sign extensions to the Municipal Contract; Master Plan Assistance and Community Compact Best Practice Grant Funding	Cochrane voted to approve both contract extensions, Miller 2 <sup>nd</sup> , voted.
	Due to extenuating circumstances this came last minute and the board will need to vote. Received a letter from Highway Surveyor stating that they have used the \$75,000.00 budget and requesting to be able to go over that amount Mr Miller asked if we know how much they are looking for. Ms Martin-Sterling stated that she spoke to the Town Accountant and the best bet is to just allow them to be able to go over their budget. Ms Cochrane suggested reaching out to the Town Accountant to get her opinion. Ms Cochrane got a response back from Town Accountant and last February we just left it open. Mr Miller stated that the Town Accountant will be in charge of tracking that.	Cochrane voted to approve the over spending of the snow removal account, Miller 2 <sup>nd</sup> , voted

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Personnel  
Board

Appointment of Town Administrator – Mr Miller stated that we met in Executive Session to discuss proposed contract. Mr Miller would like to add that he did a thorough review of the candidates that applied. He didn't feel that there was anyone that was on point or would stay for the long term in Berkley. He stated that he feels the current Interim Town Administrator has done a very good job, and he is very happy with the job being done.

Cochrane motioned to appoint Heather Martin-Sterling as Town Administrator until June 30, 2022, Miller 2<sup>nd</sup>, voted.

Board to discuss the appointing of the Assistant Town Treasurer. Ms Cochrane as the Treasurer has asked to offer the current clerk the Assistant Town Treasurer from March 1, 2020 – June 30, 2020. Mr Miller asked if the current position was union. Ms Cochrane has asked if we could give the current clerk a \$100.00 stipend to be acting Assistant Treasurer in the month of February when the Town Treasurer is on vacation.

Miller motioned to appoint Erin Bettes as Assistant Town Treasurer from March 1, 2020 – June 30, 2020 Cochrane 2<sup>nd</sup>, voted. Miller motioned from February 11 – February 14 to receive a \$100.00 stipend while Treasurer is on vacation, Cochrane 2<sup>nd</sup>, voted.

Board to discuss posting of Treasurer clerk. There is a vacancy with the promotion of Erin Bettes. Ms Cochrane would like to post internally as the Town Administrator has received many applications

Miller motioned to post for the Treasurer clerk internally and outside if necessary, Cochrane 2<sup>nd</sup>, voted.

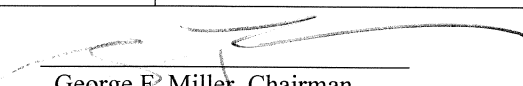
Town  
Administrator  
Report

Renovations to a cranberry bog on Berkley Street and not sure if there is a need for a soil permit. Town Administrator had discussed with Town Counsel as well as Selectmen Cochrane and that according to the by-laws it doesn't look like there is a need for them. Mr Miller had asked that I get in detail from the homeowner as to exactly what they are doing. He also asked that I reach out to Mark Pettey as he was on the soil board for many many years.

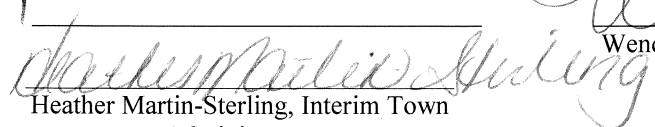
Informational no action needed.

Motion to adjourn, next meeting Feb 12, 2020 at 6pm, next meeting Feb 12, 2020 at 6pm

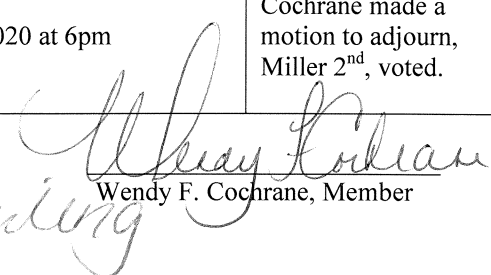
Cochrane made a motion to adjourn, Miller 2<sup>nd</sup>, voted.



George F. Miller, Chairman



Heather Martin-Sterling, Interim Town  
Administrator



Wendy F. Cochrane, Member