

SELECTMEN IN ATTENDANCE: George F. Miller, Chairman - Dean R. Larabee, Clerk - Wendy F. Cochrane, Member

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MINUTES OF TOWN OF BERKLEY SELECTMEN'S MEETING OF 08/04/2021

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Meeting Mail (Taken Out of Order)	Board to review and sign the common use form for The Friendly Fizz, mobile drink and treat food truck event on August 14 & 18 th , 2021. The requester of this event was not present.	Board waiting for requester to attend the meeting, no vote taken
	Board to review and sign the common use form for a Pray for Our Nation Event on September 8, 2021 with a rain date of September 9, 2021. Kristine Slack spoke about this non-denominational, non-political event. Miller suggested a 9/11 prayer since it was so close to the date.	Cochrane motion to accept the Common Use Form, Larabee 2 nd , all voted
	Board to review and sign the common use form for the Glow Bike Parade on August 20, 2021. This was withdrawn by the requester, they want to make some changes to this event.	Information Only
Old Business (Taken Out of Order)	Board to review and sign letter of support for TMLP regarding project Broadband. Board agreed with letter, and signed.	Cochrane motion to send signed letter, Larabee 2 nd , all voted
	Board to review and sign letter of support for the Cable TV Advisory Committee regrading State Legislative Bill HD 1440, SD834.	Cochrane motion to table, Larabee 2 nd , all voted
	Board to discuss how the public can attend a Town Meeting as a non-registered voter. Larabee asked for a two week extension due to only having partial information but not enough to make a formal proposal to the board.	Cochrane motion to table, Larabee 2 nd , all voted
Minutes to be Approved	May 26, 2021 Meeting Minutes June 16, 2021 Meeting Minutes June 23, 2021 Meeting Minutes & Executive Session July 07, 2021 Meeting Minutes July 21, 2021 Meeting Minutes	Cochrane motion to table, Larabee 2 nd , all voted
Meeting Mail	Update from the friends of the Berkley COA regarding rescheduling of the 4 th of July event due to the rain, to now be held on September 4 th , 2021.	Cochrane motion to approve the rain date, Larabee 2 nd all voted
	Board to review and sign the Common use form for the Friendly Fizz, mobile drink and treat food truck event for August 14 th & 18 th , 2021. Board discussed if this is something they can approve or not. They want to run this by the Building Inspector and possibly Town Council.	Cochrane motion to table, Larabee 2 nd , all voted
	Letter from Comcast regarding Emergency Connectivity Fund.	Cochrane motion to file, Larabee 2 nd , all voted
	Letter from Xfinity regarding TV service charges. Board discussed the reduction of the service fee's monthly.	Larabee motion to file, Cochrane 2 nd , all voted
	Letter from Geosyntec Consultants regarding 2 nd quarter landfill gas monitoring.	Larabee motion to file, Cochrane 2 nd , all voted
Appointments	Larabee read the appointment list into the record.	Larabee motion to appoint, Cochrane 2 nd , all voted

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New Business	<p>Board to discuss the Animal Control Officer position.</p> <p>The board discussed about possibly increasing funds from \$50 to \$100 a weekend for this position and have a backup Animal Control Officer so time off can be accommodated. This would increase the weekend fee to a total of \$5,200.00 a year. Discussion continued.</p> <p>Joseph Freitas, Chairman of the Finance Committee, asked what the call-out ratio is for the weekends. Cochrane said she has this information and will get the figures together for a future discussion. Board decided to gather more information and discuss this topic at the next meeting.</p>	Information Only
Public Input (Taken Out of Order)	<p>Elya Macomber, was present to discuss the Friendly Fizz food truck Common use request which was previously tabled. The board updated Macomber on why this request isn't so easy to approve and that they need to get more information form Town Council and guidance form the Building Inspector before making a decision.</p>	Information Only
Town Administrators Report	<p>Heather Martin-Sterling, Town Administrator, talked about the email she received from the Fire Chief in regards to the Saturday, 9/11 event they are hosting. The Fire Chief wanted to invite the Board to the speaking portion of this event. The board added that they still want to do a plaque for the 20-years since 9/11 and make September a remembrance month in Berkley. Martin-Sterling also suggested that we get new signs for the offices in Town Hall. Since the change of offices, the signs need to be updated with the proper names. Martin-Sterling stated we did receive 50% of our ARPA that came in on July 28th in the amount of \$358,542.13. Martin-Sterling also stated that the Berkley's Fire Fighters Association, 3rd Annual Lawn Mower raffle, the drawing will be on August 15th. You can buy tickets at the Fire Station, \$10.00 a ticket with only 200 tickets being sold.</p>	Information Only
Finance Committee	<p>The Board asked in the future that this category be called Finance Committee Update.</p> <p>Joseph Freitas, Chairman of the Finance Committee, thanked the Town Accountant and the Town Administrator for getting the Finance Committee the documents they needed. Freitas asked in the future that certain departments keep a pdf copy of documents for when they ask for these copies, it'll be an easier way of getting these files. Freitas explained how the Finance Committee talked about American Recovery Act monies at their last meeting. Storm water was a big issue, being about \$150,000.00 to get caught up on this issue. In the past we usually give about \$5,000.00. Martin-Sterling named a few known usages for the money to be used like water infiltration, building projects, parks & rec, grants to small businesses, or cashback to tax payers. The \$700,000.00, gives 5-years to spend this money. The board suggested to use the money for addressing the negative economic impacts caused by the public health emergency. Discussion continued. Freitas also discussed capital improvements and capital equipment and how it's impacted certain departments harder. The Highway Department is trying to use some Chapter 90 money for a backhoe. Freitas would like a mechanism put into place for these things. Freitas would like to see these things handled yearly instead of having a bulk update in the future. Discussion continued.</p>	Information Only
Adjournment	<p>Board adjourned at 9:20p.m.</p>	<p>Cochrane motion to adjourn, Larabee 2nd, all voted</p>

George F. Miller, Chairman

Dean R Larabee, Clerk

Wendy F. Cochrane, Member

Heather Martin-Sterling,
Interim Town Administrator