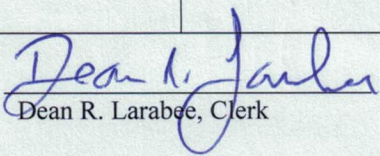


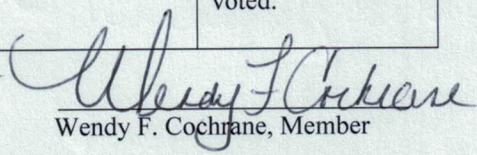
**MINUTES OF TOWN OF BERKLEY SELECTMEN'S MEETING OF 11/22/2022**

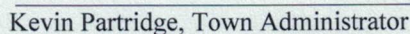
SELECTMEN IN ATTENDANCE: George F. Miller, Chairman, Dean R. Larabee, Clerk/Chairman, Wendy F. Cochrane, Member

TOPIC		ACTION
	Meeting Convened at 8:40 a.m. in the Moitoza – Pettey Hearing Room	
New Business	<p>Board to review and approve contract for Holloway Street Paving. Interim Town Administrator provided status update with respect paving options; high paving bid was received at \$45,926.50. The Board voted to accept the contract for Holloway Street high paving contingent on successful negotiation of contract.</p> <p>Board to review and approve contract for Holloway Street culvert. Interim Town Administrator advised there was an emergency bid for the culvert, three bids were solicited, two bids were received from Conway Excavating and Reliable Excavating. Reliable Excavating provided the lower bid of \$97,660.00. The contract was still in process of being drafted. The funds are to come from the Town Op Fund, but there will also be an application to the County Op Fund as it pertains to infrastructure and same is allowed through the County. The Board voted to accept the contract for Holloway Street culvert contingent on successful negotiation of contract.</p> <p>Board to review invitation to tour the Berkley Botanicals Marijuana Facility; the Board discussed that the tour would need to be a morning tour and whether or not the tour will be specific to Board Members; it was discussed that full departments were invited. The Board made the decision that the tour would be on Tuesday, November 29, 2022 at 8:30 a.m. and Town Staff were also welcome to attend.</p> <p>Board to review and approve Fire Station heating system contract. The two Fire Chiefs went to bid for the heating system in the Public Safety Building; three bids were received and the low bid was from Aparo Heating at \$38,650.00. It was determined that the budget would not be exceeded and the Board voted to accept the contract with Aparo Heating for the heating system in the Public Safety Building.</p>	<p>Larabee to motion to accept, Cochrane 2<sup>nd</sup>, voted.</p> <p>Larabee to motion to accept, Cochrane 2<sup>nd</sup>, voted.</p> <p>Information only; no action needed.</p> <p>Larabee to motion to accept, Cochrane 2<sup>nd</sup>, voted.</p>
Personnel	Board to sign Agreement between the Town of Berkley and Edward Dugan for the Station Manager position. The Board voted to sign the Agreement.	Larabee to motion to accept, Cochrane 2 <sup>nd</sup> , voted.
Town Administrator Report	The Interim Town Administrator provided an update with respect to six candidates being selected to continue to the first interview process for the position. Interviews begun on Monday, November 21, 2022. One candidate backed out due to COVID and was unable to continue via Zoom. It was voted by the Interview Committee to move forward with two candidates for interviews with the Board of Selectmen next Wednesday, November 30, 2022 at 4:30 p.m. for two 30 minute interviews.	Information only; no action needed.
Adjournment	The Board voted to adjourn, with the announcement of the next meeting to be held on Wednesday, November 30, 2022 at 4:30 p.m.	Larabee to motion to adjourn, Cochrane 2 <sup>nd</sup> , voted.


  
Dean R. Larabee, Clerk


  
George F. Miller, Chairman


  
Wendy F. Cochrane, Member


  
Kevin Partridge, Town Administrator