

BERKLEY COUNCIL ON AGING  
MINUTES OF MEETING  
January 4, 2024

**Board Present:** Margaret Moroff, Arlene Medeiros, Carol Buote, Cathy Charette. Kathee Strozyk joined the meeting at proposed new events and programs.

- I. **Call to Order** - Margaret Moroff called the meeting to order at 9:32 in the hearing room. Margaret Moroff stated the meeting is being videotaped and broadcast live.
- II. **Acceptance of Prior Minutes** – Arlene Medeiros motioned to table the minutes because Krista Celia was not available for the meeting. Cathy Charette seconded the motion. The board voted in favor.
- III. **FY 2024 Budget** – Arlene Medeiros motioned to table the budget report and Carol Buote seconded the motion. The board voted in favor.
- IV. **Events** –
  1. Ceramics – Margaret Moroff talked about ceramics and painting taking place on an every other month basis. The upcoming ceramics workshop will be a snowman.
  2. Painting with Amy – Margaret Moroff said on Feb 8<sup>th</sup> there will be a cardinal painting workshop.
  3. Blood Pressure Clinic – Margaret Moroff stated that the blood pressure clinic will be held in conjunction with brown bag.
  4. Manicures – Margaret Moroff said manicures will be February 13<sup>th</sup>.
  5. Bristol Elders Seminar – Margaret Moroff said that Bristol Elders will be coming to do a seminar on intake, homecare, and options counseling. This is not a food event. Carol Buote asked for clarification. Margaret Moroff said this would be an overview of their programs.
  6. Holiday Card Workshop – Margaret Moroff asked the board if they would like to have another card making workshop. Carol Buote said she thought it was a great work shop. The board decided that the cost should be \$5.00 per Berkley resident and \$10 nonresidents.
  7. District Attorney – Margaret Moroff said that there is close to 50 people signed up. The board reviewed a copy of Deavilas buffet cost. Carol Buote motioned to accept Deavilas estimate with the understanding that the cost may increase if more people sign up. Arlene Medeiros seconded the motion and the board voted in favor.
  8. Hemp Workshop – Margaret Moroff announced the Hemp workshop will be January 31<sup>st</sup>. Joe Freitas asked about the details. Carol Buote said that this was presented at the library. She said it is an interesting topic and it will go over the differences between CBD and Hemp. She said there will be testimonials and samples.
  9. New Events – Margaret Moroff said the friends are continuing with the lunches. Margaret said their will be games after the Valentines Lunch. Kathee Strozyk suggested planning ahead what games would be played.
- V. **Activity Room Use** – Margaret Moroff explained that Charlotte Westgate passes away on Dec 16<sup>th</sup> and that on December 19<sup>th</sup> the COA room was used after the funeral. She explained that Charlotte was a longtime member of the COA and Krista Celia came in and volunteered to open up and the Friends came in to help. Margaret Moroff said the COA should be available to other groups if it is available. Joe Freitas said that sometimes the building has not been used to its potential. Joe Freitas said that the COA would be first but sometimes other groups may need to use the room as it is a community resource. Kathee Strozyk suggested a process. Margaret Moroff said that people would go to Krista Celia. Carol Buote said that the scouts are sometimes looking for a spot. Margaret

Moroff said it depends on having someone to open. Nancy Thompson asked who would someone approach if they wanted to use the room and Margaret said Krista Celia. Nancy pointed out that Krista was only and Administrative Assistant. Margaret Moroff said it should come before the board but Arlene Medeiros said there is a time factor. Arlene Medeiros said that it could be left to Krista Celia and Margaret Moroff as chairmen. Margaret Moroff said she did not remember if Krista texted or if it was a phone call about the Charlotte event. Kathee Strozyk said its informal but Krista Celia is at the center more than anyone. Nancy Thompson said she thinks there should be a formal policy. Margaret Moroff said that she did not think this is an issue. Margaret Moroff went on to say Charlotte was at the COA all of the time. If the COA was approached by someone who never uses the center than we would not do it. This was not just anyone. Nancy Thompson asked if she died could it be at the center and Margaret Moroff said yes and to have Matt call. Arlene Medeiros motioned, if a request comes in outside of a meeting that it goes to Krista Celia and Margaret Moroff to decide. Carol Buote seconded the motion and the board voted in favor.

- VI. **Director's Position** – Margaret Moroff said she would like to repost the director's position. Nancy Thompson asked if the town found more money and Margaret Moroff said she did not know. Joe Frietas said it will be a joint board of Selectmen decision with the Finance Committee. Margaret Moroff said it would be posted inhouse. Nancy Thompson asked if the council does find someone to take that position what happens. Margaret Moroff said it will evolve as it evolves.
- VII. **Friends** – Margaret Moroff said that the friends are not at the meeting.
- VIII. **Public Input**- There was no public input.
- IX. **Notice of the Next Meeting** – February 8, 2024 at 9:30 a.m.
- X. **Adjourn** – The meeting was adjourned at 9:52.