

**MEETING MINUTES
FINANCE COMMITTEE
MONDAY, MARCH 3, 2024**

- 1) Call meeting to order:
 - a. 6:05pm meeting begins.
 - b. Members in attendance: Michelle Hamilton, Finance Committee Chairperson; and Eric Wu.
 - c. Town administrator, Matthew Chabot in attendance
- 2) Approval of minutes:
 - a. Spelling correction on a name
 - b. Minutes approved
- 3) Presentation of Fiscal Year 2025 Budgets:
 - a. Board of Health
 - i. Jim is looking to retire
 1. it is just himself, 2 full time and 1 part time employee in his office
 - ii. The department is largely fiscally self-sufficient
 - iii. Requesting a \$3000 line-item for salary
 - iv. Needs a transition plan and maybe a line item to hire a person to train to transition.
 - v. Fees in the department have not been raised in 2 years, but are already on the high end
 - b. Highway Department
 - i. Noted that no money was allocated for overtime last year
 - ii. Robert specifically discussed his salary
 - iii. Discussed grants
 - iv. Discussed reason for Transfer Station fee increasing to be on par with other towns and minimize useage from outside our town
4. Open discussion
 - a. Debt exclusion for BP is approximately \$239,448.
 - i. Matt to look into how other teams are dealing with this
 - ii. Matt to look into average family tax/property tax
5. Next meeting(s)
 - a. 3/11 Fire Department and Town Accountant to present
 - b. 3/18 CoA and Police to present
 - c. 3/25 Veterans and Town Clerk to present
 - d. 3/26 Public hearing on Somerset Berkley Budget
 - e. 4/22 Warrant to be open
 - f. 4/25 Goal to have budget recommendation completed
6. Motion to adjourn
 - a. Meeting adjourns at 8:33pm


