

## **BOARD OF TRUSTEES OF THE BERKLEY PUBLIC LIBRARY MINUTES**

January 11, 2022

The meeting was called to order at 7:00 PM. In attendance were Chairperson Carla Ross-Lyman, Trustee Paula Dugan, Trustee Megan Silva, Library Director Carol Buote, Children's Librarian Erica Grady, and Friends President Danielle Nicolet. The next meeting date was set for Tuesday, February 8, 2022, at 7:00 PM.

### **SECRETARY'S REPORT**

The Meeting Minutes of December 7, 2021 were read and approved as amended.

### **CHILDREN'S LIBRARIAN'S REPORT**

Erica Grady submitted and read a report from December 14, 2021-January 11, 2022:

Outdoor Storytime 12/21/21 @ 1pm, 7 people attended, read books about snowmen, danced to snowmen music, and played parachute games. The program ran for 1 hour.

Children's Room 12/21/21-12/25/21, 5 people visited, snowman craft offered

Outdoor Storytime, 12/28/21 @ 1pm, 9 people attended, read books about kindness, danced to 5 little ducks, played music with rhythm sticks and played hide and seek. The program ran for 1 hour.

Children's Room 12/28-1/1/22, 12 people visited, mitten paper and yarn craft offered

Outdoor Storytime 1/4/22 @ 1pm, 3 people attended, read books about dinosaurs, went on a dino-hunt, danced to music about body movement and played at the playground. The program ran for 1 hour.

Children's Room 1/4/22-1/8/22 (closed for snow on 1/7), 15 people visited, dinosaur paper craft offered

Outdoor Storytime 1/11/22 @ 1pm, 2 people attended, played inside due to weather, sang songs with rhythm sticks and played connect four.

Children's Room 1/11/22, 3 visitors, paper plate weaving craft offered

Patrons are invited to visit the Children's Room to browse materials, utilize the craft table, and play with toys available. Visitors over the age of two are asked to wear a mask and have been complying with no issues.

The Storywalk is still up from December with plans for it to come down soon until its return in the spring.

Simple paper crafts are being offered weekly and geared towards Pre-K and up. The crafts are offered in the library daily as well as a take-and-make for those who cannot make it in. Roughly 20-25 crafts were enjoyed during this period.

Families have been enjoying the small number of toys being offered, such as rubix cube, mind bender puzzles, and board games. They are being rotated for safety concerns.

Programs are being advertised in house and on the website, through social media and on the sandwich board. A Children's Room newsletter has been created and will go out monthly.

The guessing jar is back this month and children are allowed to make one guess per visit. The closest to the correct answer at the end of the month wins the jar. This month is Kit Kats.

The Winter Reading Program is running from January 17 - February 11. The program will run for four weeks with a new challenge with small prizes awarded for each completed.

King Arthur Baking Co. has been contacted about their "Bake for Good" program and sent in an application for 15 kits.

Erica Grady stated that she is reading the book "The Curious Classroom" by Harvey Daniels and has attended three webinars in an effort to continue educating herself and will continue to do so.

The nonfiction section is beginning to be weeded out to make room for the new books from Bristol Wealth.

There has been a lot of positive feedback from families and they are looking forward to more programs. Families have asked about Lego night, 3D printing machines, and book clubs. It has been gathered that families feel comfortable with masks indoors with 5 families or less. The aim is to have programs outside whenever possible and to limit groups of 5 if indoors.

### DIRECTOR'S REPORT

Carol Buote submitted and read a report for the past month.

For December, 53 desk hours were covered and for January, 65 desk hours are scheduled.

The book club met on January 6th with 5 attendees and discussed *The Christmas Train* by David Baldacci. For the February meeting, *American Dirt* by Jeanine Cummins will be read.

"Lights On" was held outside and served cider and had other give-aways. There were approximately 100 attendees. The Knot Just Knitting group met on December 8th with 4 attendees and December 16th with 2 attendees. A Virtual Trivia event was held on December 18th with 22 attendees. The next Virtual Trivia event is scheduled for January 22nd.

For community relation efforts, a new Facebook page was created and has over 180 likes and seems to be reaching patrons well.

For library maintenance, Silver City Glass replaced the glass on the meeting table and the windows have all been insulated.

For the alarm system, Steven installed the new monitoring unit in the furnace room. For the cancelation of ADT monitoring, ADT wanted to charge for the rest of 2021 and 2022, but were able to get it changed to \$80 for 2021 to finish out the contract.

The Grant check from Bristol Wealth Group has been deposited into the donations account and has started ordering notification books.

The Old Colony History Museum's pass program is \$125 and includes a hands on program. Carol Buote plans to pursue getting this pass and potentially partnering with the brownies and/or cubs to do the program.

The Library was closed on January 7th due to snow.

The Children's Librarian position was offered to Erica Grady and will be presented to the Selectmen on January 19th.

Carol Buote presented summary of 2nd quarter budget.

Paula Dugan suggested preordering.

#### FRIEND'S REPORT

Friends assisted the Library with Lights On. Monthly meeting was held on December 20th to wrap up end of year and to discuss the coming year. Friends are on the list at the Transfer Station for cans and bottles for the month of May. Next meeting will be January 17th at 7:00pm.

#### OLD BUSINESS

None

#### NEW BUSINESS

Carol Buote is planning to send a thank you letter on behalf of herself and the Library Trustee's to the Bristol Wealth Group for the money to refresh the nonfiction collection. Book plates are being placed in front of books.

#### BUILDING PROJECT UPDATE

None

#### PUBLIC INPUT

None

#### CORRESPONDENCE

None

#### OTHER BUSINESS

None

ADJOURN

Paula Dugan made a motion to adjourn, seconded by Megan Silvia and carried to adjourn at 7:35 PM.

VOTE:	Carla Ross-Lyman	AYE
	Megan Silva	AYE
	Paula Dugan	AYE

The next meetings are scheduled for the following dates:

February 8, 2022

Respectfully Submitted,  
Chloe DeFaria, Secretary