



TOWN OF BERKLEY MASSACHUSETTS

OFFICE OF THE ASSESSORS
1 NORTH MAIN STREET
BERKLEY, MA 02779

508.822.7955

Board Meeting Minutes: October 31, 2023
10:00 AM Assessors Office, Room 9

Board Members:

Present: Mark Pettey Jr, Chairman; Jeanne Russo, Clerk; George Moitoza, Member

Proceedings:

Meeting called to order at 10:00 am by Mark Pettey Jr

Motion to accept minutes of previous meeting (10/17/2023):

Minutes read and Vote unanimous to accept

Act on Warrant/Commitments/Abatements/Exemptions

11 2023 MV abatements totaling \$1,131.74 Voted unanimously/signed later due to QDS error

1 2022 MV abatements totaling \$46.88 Voted unanimously/ signed later due to QDS error

Resident paid Conveyance tax and lien fees required for the property location of 118 Bay View Ave (Map 14 Lot 14). Documents for tax collector, town accountant and Bristol Registry prepared and signed

Pay Various Bills

None

Administrative Matters

Gary completed Cybersecurity awareness with Commonwealth of Massachusetts by 10/27/2023 as required

Gary reported on Department Head meeting held 10/30/2023 from 1pm – 2pm. Overall takeaway, financial situation is ongoing issue and no immediate improvement is expected

Town Administrator provided past Public Notice Hearing for posting of upcoming tax classification in November

BOA presented with strategy to condense and rename of 16 lots at Meadow Way (Berkley Meadows) to 12 lots called Hudson Drive as approved by Zoning Board of Appeals on 1-24-2023. BOA approved unanimously and map changes will be made for FY2025 entries.

Beth Moseley is no longer our field representative with the Bureau of Accounts. Tom Guilfoyle will be our field representative until a permanent replacement is hired.

Data collection in Berkley is on-going. Mark and Gary did 14 site visits 10/25/2023

Executive Session called @10:20 am not returning to open session

General Laws Chapter 30A, Section 21(a)(7): to comply with, or act under the authority of, any special law or federal grant-in-aid requirements –

Review/discuss FY2025 Chapterland applications. All submitted applications were unanimously approved and signed. Notification to be mailed to the applicants

New FY2025 Chapterland application for 47 Porter St (Map 10 Lot 35-03) approved unanimously. Resident notified of fees required for property liens and fees.

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BOA discussed steps regarding the 8 remaining outstanding applications. Final attempt will be made to contact in person or via letter. If application not received by 12/1/2023, property will be valued at full and fair tax value for FY2025.

Meeting adjourns at 11:35 am

Minutes by: Gary Hoitt