



## Northern Bristol County Public Health Alliance & BME Strategies

### Agenda

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**Date:** Tuesday, November 28th, 2023

**Time:** 10:00-11:00 am

**Zoom Meeting Link:** <https://us06web.zoom.us/j/87979991206>

#### **I. Presentation from Relavent Inspectional Software**

- a. Presentation from Michael Hicks on the Relavent inspectional software
- b. Presentation included an overview of Relavent Systems, their special PHE grantee setup, and a review of an example food inspection report generated with the system
- c. Next steps are for each municipality to determine the number and type of licenses they need
  1. Different modules available include: Food, Housing, Pools, and Recreational Camps/Body Art/Tanning
- d. Taunton, Attleboro, and North Attleboro have requested a demo of the Housing system

#### **II. Updates**

##### **a. Dashboard Review**

1. Meghan completed the PHN documents and will send them for review.

##### **b. IMA**

1. Waiting on the Attleboro legal team.

##### **c. FY23 Purchases**

1. Fully executed contract from North Attleboro. Will send it to Halo today.

##### **d. Training/Conference Requests**

1. No updates

##### **e. Hiring Process**

1. North Attleboro has a new retirement director that started yesterday 11/27. AnneMarie is working to get in touch with them to talk about OPEB.

#### **III. Next Steps**



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#### **a. Meghan**

1. Send out PHN documents to group
2. Contact Mike Hicks from Relavent about Housing demo

#### **b. AnneMarie**

1. Schedule meeting with new Retirement Director

#### **c. Beth**

1. Follow up with legal department on IMA

#### **d. NBCPHA**

1. Review PHN documents
2. Determine Relavent licenses needed