



Northern Bristol County Public Health Alliance & BME Strategies  
Meeting Minutes

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**Date:** Tuesday, April 2nd, 2024

**Time:** 10:00-11:00 am

**Zoom Meeting Link:** <https://us06web.zoom.us/j/87979991206>

**Attendees:**

*Alison Brum, Attleboro*

*Healthier Guenard, Dighton*

*Danielle Edmands, Taunton*

*Sharon Jamieson, Berkley*

*Geri Hamel, Rehoboth*

*Mike Hugo, MAHB*

*Meghan Russell, BME*

**I. Updates**

**a. Dashboard Review**

1. Budget

- a) Meghan submitted an updated budget to Bethany to justify the receipt of our third disbursement of funds. This was requested due to having spend less than 20% of our funds to date

2. Hiring Update

- a) Taunton is not interested in hiring staff for the grant
- b) Meghan and AnneMarie met with the local union rep and have a clear understanding and next steps. Sent out our job descriptions so that they can review and make sure they are distinct enough to not be part of the union
- c) Meghan, Mike, and AnneMarie will look to move forward with the social worker since that is not a unionized position

**b. IMA**

- 1. Rehoboth and Attleboro still need to sign

**c. Training/Conference Requests**

- 1. I will attend MAHB training in Taunton.
- 2. Stephanie and Geri will both be attending the MAPHN conference and need funding

3. Continue to circulate the MAHB conference for staff and BOH members

## **II. FY24 Projects**

### **a. Strategic Planning**

1. The group reviewed the strategic planning RFP and did not have any updates. Geri and AnneMarie are still reviewing. Meghan will work with North Attleboro on next steps.

### **b. Scanning**

1. Meghan will follow up with Tony in North Attleboro on next steps.

## **III. Inspectional Software Next Steps**

- a. Meghan met with Relavent yesterday. The next step is to get iPads. Meghan will follow up with Tony about this as well. Michael from Relavent will pick up the iPads in North Attleboro and load the software on, we will then distribute them from there.
- b. Meghan and Mike will support Geri to get Karl on board and get the licensing agreement signed. Relavent is currently reviewing the legal updates on their end.

## **IV. Next Steps**

### **a. Meghan**

1. Reach out to NA Contracting
2. Support Geri to get licensing agreement signed
3. Work with NA union to get job descriptions approved

### **b. AnneMarie**

1. Work with NA union
2. Schedule meeting with Town Manager to discuss Social Worker position

### **c. NBCPHA**

1. Sign IMA