

Berkley Cable TV Advisory Committee Meeting Minutes

August 23, 2022

In attendance: Arlene Medeiros
 Joseph Sousa
 Kerri Ann Auclair
 Edward Dugan

1. **Call to order:** 6:10
2. **Approval of minutes:** July 19th and July 26th, 2022, Tabled.
3. **Signing of bills:** Payroll, Ed's reimbursement, TMLP (2). D&H, SHI.
4. **Electrician to connect air cooling system in control room at Town Hall:** Air cooling system in control room at Town Hall has been installed and need electrician to connect. George (Maintenance, said he will do it).
5. **Quote from CTS Computer for upgrade to firewall, router and switch:** \$1973.00. Approved 3-0.
6. **Discussion regarding Studio Director position:** Letter sent to Selectman for the creation of the Studio Director position. Need to include the following information (Salary, hours, vacation pay, holidays, health insurance, unemployment insurance, personal time, retirement) Benefits, studio costs, comcast fees. Hoping for a warrant article at the November town ballot.
7. **Any unforeseen business not foreseen by chair:** None
8. **Public Input:** None
9. **Notice of next meeting date:** August 30th at 5:30 Studio
10. **Adjourn:** 7:14

Approved Sept. 20, 2022