

Berkley Cable TV Advisory Committee Meeting Minutes

January 8, 2019

Present: Edward Dugan, Arlene Medeiros, Heather Martin-Sterling

Meeting called to order at 6:41 PM.

- Treasurer's Report: balance \$295,455.85.
- Secretary's Minutes of December 11, 2018 read and accepted.
- Laurie Belch of Somerset will be invited to next meeting.
- Review of two quotes: 1 Access Media and Integrated Solutions Group. Heather will go back to Access for further breakdown of labor/time and Ed will go back to Integrated for new quote on only essentials. Both companies can help with studio design.
- Somerset-Berkley High School staff have not gotten back regarding student operator hires. Discussion followed as to how to get additional people:
 - Letters in teachers note boxes if approval received from superintendent
 - Put on scroll in Somerset
 - Post at Berkley Town Hall and Somerset Town Hall
 - Update Berkley scroll to advise paid for recording
 - Post on FYI Berkley and Town of Berkley, MA Residents once Heather checks with Town Administer that this is OK
- Work is proceeding on studio by Preferred Building – Philip Roos
- CTS Technologies has not gotten back with quotes
- Kim of Taunton Community Access recommends Erector Set for studio building contractors.
- MassAccess has been renewed. Invoice of \$175 for one year membership will be submitted for payment.
- Phone conversation with Bill Solomon (781-367-7500)
 - Advised George Miller, Heather Martin-Sterling would be negotiating will Comcast along with him. Bill will send letter to Comcast to enter formal negotiations.
 - Review of current contract
 - Come up with a capital plan for 10 years – use whichever company we decide on for new equipment to help with this
 - Ascertainment process - Sal Russo \$60 per hr. – estimate 20 to 25 hours to help
 - Ed to provide diagram to Bill of which buildings are connected. Possibility of offering live broadcasting from Berkley Middle School
 - Bill will send samples of capital plans and ascertainment
 - Note: due to open meeting law replies to Bill can only be sent to him not entire committee
 - Ed to provide Bill with email addresses of cable committee
 - Schedule hearing in April
 - Question: is Verizon planning to offer cable in Berkley?

- Ed will contact Yvonne to see if she wants to serve on the committee. If not, ask her to send a letter or email to Town Clerk resigning her position on committee even though she was never sworn in.
- Next meeting scheduled for January 24, 2019 at 6:30 PM.
- Motion by Heather and seconded by Arlene to adjourn at 8:24 PM. All were in favor – passed unanimously.