

## Berkley Cable TV Advisory Committee Meeting Minutes

December 17, 2019

Call to order – 6:33 pm

Introduced Joe Sousa – new potential committee member. He should submit letter to BOS of intent to join committee

Riley (camera operator) has taken required ethics test

Ending treasurer's report \$314,450.45

### Ed's Report

Attended session in Peabody Public Access. Learned that our Tightrope software needs to be upgraded to 7.0. We don't qualify until January.

Set up editing computer. Ed is using some of his personal equipment. He will be eventually looking to replace

Ed providing quotes for desired studio equipment, including new camera that is needed

Voted to purchase desk/keyboard organizer. Ordered through Amazon

Tabled voting on new camera until we can determine the cost

Need Wifi at studio. \$69.95 to have wifi installed through Comcast. One-time charge. Ed is getting additional information and in writing estimate. Possible upgrade of modem as well. Spoke to Kerry Paradise about insurance. Inventory cost has gone up and we need additional insurance coverage. Working on getting new quote for coverage and inventory total. Need additional information regarding what exactly is currently covered. Heather will look into current coverage.

Ed looking into creating a webpage for Cable Committee. Requested to be paid additional hours to put it together. Committee does not see a need for a separate webpage.

No update from Attorney Solomon

Next meeting scheduled for Thursday, January 23<sup>rd</sup> at 6:30 at Town Hall.

Adjourn 7:59