

Berkley Cable TV Advisory Committee Meeting Minutes

October 8, 2019

Call to order 6:25

Meeting with camera operators to discuss set schedule/meetings for each of them. Operators would be responsible for their meeting and making sure there are no changes to meeting.

Motion by Heather Sterling to appoint Arlene Chairman. Second, Jilleen.

Attorney Solomon attended the meeting to discuss contract negotiations –

Provided direction and examples for document to submit to Comcast regarding our reasoning for contribution increase

Jilleen will draft letter/summary

Acceptance of meeting minutes from September 10th

Treasurers Report

Arlene is reconciling report from Town Accountant

Current balance - \$297,888.75

Discussion re: need for rate for "event" recording

Motion to add event type to pay schedule of \$60. All in favor.

Update re toggle switch purchase. Quote from Ed, approximately \$200.00

Tabling it for actual quote from B&H Photo Video

Update from Heather re security system – tabled

Town Assessor's meetings being recorded – Ed will record when available

Cabinet was picked up and brought to cable studio. Heather and Jilleen will work on getting it put together.

Annual Report update – Sent in by Jilleen

Arlene is donating two file cabinets to the studio

Job posting – closing is October 24th. Meeting on 10/25 to decide on candidates

Update from Ed re: insurance – still working on inventory total

Next meeting scheduled for 11/12/19 at 6:30

Motion to adjourn. Meeting adjourned 8:12.