

Berkley Cable TV Advisory Committee Meeting Minutes

January 28, 2019

Present: Edward Dugan, Arlene Medeiros, Heather Martin-Sterling and Jilleen Solomon

Meeting called to order at 6:43 p.m.

- Treasurer's Report: balance \$290,745.37 (before bills being paid). Expecting check from Comcast for Q4 around February 14th.
- Secretary's minutes from last meeting of January 8th read and accepted
- Discussion regarding the cable that runs from BMS to Town Hall being used to live broadcast from BMS. It was determined that it cannot be used as it only for elections.
- Update regarding Verizon being offered to residents in Berkley. Ed stated that Verizon has not submitted an application to offer services in Berkley
- Work has started on the studio. Some sound proofing was done as well as speakers installed
- Ed stated that he heard back from Tara Peckham at SBRHS regarding students operating the cameras to broadcast more meetings. It was approved and she will speak to students to see if there is any interest. Heather is waiting to hear back from the Town Administrator for approval to post on town Facebook pages the need for camera operators.
- Ed met with CTS regarding replacement of the hard drives, but has not heard back with their findings. He also spoke with them regarding issues we are having with the equipment in the studio shutting off when there is a power outage. We have a UPS (uninterrupted power supply) so that should not happen. He is waiting on a quote from them on both issues.
- We have two contractor quotes for work on the studio
 - One Access = \$42,270 plus \$7,000 for hard drive security
 - Integrated Solutions Group = \$41,387
- The committee discussed comparison between the two quotes.
- Heather brought up concerns about the difference in installation cost between the two companies. \$4k vs \$11k. Why such a difference? Ed is going to request a breakdown so that the committee can compare.
- A resident has requested a video copy of a previous Board of Selectman's meeting. The committee discussed a cost structure for these types of requests. It was determined that the fee would be \$20 per recording. Arlene will contact the Town Clerk and request that this be added to the committee's webpage.
- The committee reviewed the current webpage and discussed some minor changes. Changes were approved.
- Committee voted to buy a new phone as the current phone is not working.
- Ed has reached out to Yvonne Germond regarding her status with the Committee. We have attempted to reach out to her to see if she still intends to serve on the committee. She has not responded and Ed has not heard back from her.
- Attorney Bill Solomon suggested that we hold a public meeting with town residents to discuss the upcoming contract negotiations with Comcast. It was suggested that the meeting occur in April. Jilleen Solomon will reach out to Mrs. Hebert at the Middle School to request use of the school.
- Next meeting will be February 19th at 6:30
- Meeting adjourned at 8:03 p.m.