

# **Berkley Cable TV Advisory Committee Meeting Minutes**

**May 21, 2019**

Present: Edward Dugan, Heather Martin-Sterling, Arlene Medeiros

Location: Berkley Public Access Studio, 113 Padelford Street

Meeting called to order at 6:50 PM.

- Bill signing and Treasurer's report: balance \$260,885.47 before new bills that are being submitted and additional Comcast check for \$25,431.41 that had been received by the town per Heather. Reviewed bill from Integrated Solutions. Ed will check with Gary and Marty.
- Minutes of past two meetings tabled.
- Comcast negotiations – No update. Heather will touch base after town meeting of June 4. Will check with Att. Solomon regarding address to send tape of license renewal meeting. Also to check regarding payments or requested donations and also about payment from Comcast for "per subscriber."
- Scroll – come up with schedule of when meetings will be played back – be consistent. Ed advised Kerry shouldn't have to do anything re town web page. Web engineer has to put a link to video on demand. Link will also be provided for committee for lessons. Different boards like COA will be able to post their own pages.
- Suggested schedule for camera operators be evened out. Let boards know when taping will start. Planning Board not until July.
- Discussion of why a selectmen's meeting was not played back. Committee agreed to work on a policy of general questions of playback and ethics.
- Mr. Lynch has no extra lockers.
- Security – quote from Young Electric. Check out Comcast options.
- Insurance – Heather to check with town regarding coverage for Cable Studio, equipment – how much and if we need an additional rider.
- Next meeting to be scheduled after checking with Jilleen regarding her availability
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- Motion by Arlene and seconded by Heather to adjourn at 8:15 PM. All were in favor – passed unanimously.