

Berkley Cable TV Advisory Committee Meeting Minutes

April 5, 2022

Present via ZOOM: Heather Martin. Present in person: Joseph Sousa, Ed Dugan, Arlene Medeiros.

1. Meeting called to order at 6:30 PM
2. Minutes of January 11, 2022 – motion by Heather, seconded by Joe to accept. Roll call vote. All in favor.
3. Minutes of February 8, 2022 and March 8, 2022 – motion made by Heather, seconded by Joe to table. Roll call vote. All in favor.
4. Treasurer's report presented. Balance \$230,245.05
5. Preparation for installation of studio floor:
 - a. 20 ft. container to be delivered April 14. Cost \$400. Motion made by Heather and seconded by Joe to order. Roll call vote. All in favor.
 - b. Movers for April 20 or April 22 and again after floor installed - \$140 per hour for three men. Motion made by Heather and seconded by Joe to hire. Roll call vote. All in favor.
 - c. Four 70 gallon rolling containers and two 40 gallon rolling containers. Motion made by Heather and seconded by Joe to purchase. Roll call vote. All in favor.
6. Cable Coordinator Report
 - a. Ed training Ann Marie. Middle School baseball games will start to be recorded by Keegan with assistance of a second person.
 - b. Devin is interested in building sets. Would be hired as a contractor and receive 1099. Able to work after 2:30 PM.
 - c. Cherise Hoak completed one taped show on Saving the Bees. Working on another. Paula Dugan interested in performance-based show. Kerrie Ann Auclair still interested in doing show. Jeanne Russo doing promo for VFW event. Dianne Annis interested in having Dighton Rock events taped.
 - d. ASCAP Licensing – covered for live broadcast but need to look into this for running on Video on Demand.
 - e. Upcoming election – only one contested race, Selectman. Ed will reach out to all the candidates to see if they want to do a prerecorded message.
 - f. Ed to continue research on extended file storage.
 - g. Motion made by Heather, seconded by Joe to renew tech assurance with Tightrope. Roll call vote. All in favor.
 - h. Ed to email Studio Manager duties for further review by committee.
7. Unforeseen business:
 - a. Motion made by Heather, seconded by Joe to authorize purchase of paper towels. Roll call vote. All in favor.
 - b. Joe asked about adding Cable TV Access Studio name to Malloch board outside. Ed will check.
8. Next meeting date will May 17 at 6:30 pm via Zoom and in person.
9. Meeting adjourned at 7:46 PM.

Minutes by Arlene Medeiros

Approved May 17, 2022