

## **Berkley Cable TV Advisory Committee Meeting Minutes**

**September 26th, 2023**

In attendance:       Arlene Medeiros  
                              Joseph Sousa  
                              Kerrie Ann Auclair  
                              Bill Hoy  
                              Brittany Blaney

1. **Call to order:** 5:05
2. **Acceptance of prior meeting minutes**-July 25<sup>th</sup>, August 1<sup>st</sup> and August 21, 2023 approved 3-0, as amended August 1<sup>st</sup> 3-0.
3. **Treasurer's Report:** Signing of bills- Total \$279, 975. 75. Still working with Town Accountant to verify. Expect our next check from Comcast in November.
4. **Selectmen's meeting September 13-** Nathan did a good job. There was an issue with flickering, heat could be the cause. Still need a camera operator which is advertised. Large screen not working at the Town Hall.
5. **Bill Hoy Status Report** – Bill, Nathan, Ann Marie are the available camera operators. Nathan can now go live at the COA room but has not actually done a COA live event yet. There is a need for a microphone and speaker perhaps we can consider buying it from Ed's wife. A new one is around \$300.
6. **Brittany Blaney – Status Report** – Going through the equipment and mapping things out. Look at the system drawings. Searching for network storage. Comcast do installations in November which will take a day or two. Creating a spreadsheet of all the old equipment what to keep and what is waste. Meeting with Jeff Cote about the security system. Need a new editing machine as the old one no longer is working, perhaps we buy it from B&H? Bathroom light bulb is blown and paper towels are needed.
7. **Public Input**   Nothing
8. **Notice of next meeting date:** October 24<sup>th</sup> @5 PM at the studio.
9. **Adjourn:** 6:05 3-0

Approved October 24, 2023