

Approved
4/7/22
w/ corrections

BERKLEY COUNCIL ON AGING
Minutes of Meeting
February 28, 2022

Board Present: Margaret Moroff, Wendy Cochrane, Arlene Medeiros

Public Present: Vivian Fairhurst, Elisabeth Monkowski, Kathrine Woodrow, Nancy Townly, Pricilla Martin, Mary Shilonski, Loretta Marshall, Alice Sledjeski, Judy Amaral, Charlette Westgate, Nancy Thompson, Sandy Melody, Joan Blake, Virginia Bryan, Mary Ricci

Staff Present: Kerrie Ann Auclair - Manicures in Room

I. Call to Order

Margaret Moroff called the meeting to order at 10:30am.

II. Board to Review OML Complaint Filed by Joan Blake, February 22, 2022

Margaret Moroff read the letter into the record and addressed each complaint. Arlene Medeiros asked how the board was going to respond to the complaint. Margaret Moroff proposed taking out the statement in question and replacing it with "Joan Blake commented." Wendy Cochrane explained why the posted meetings were canceled. She stated that it was human error in posting incorrect times and dates.

III. Board to Review Email From Joan Blake, Forwarded By Nan Thompson, February 20, 2022

Margaret Moroff stated that this email was not sent directly to her but forwarded to her and all of the Board members. She read the email from Nan Thompson and the email from Joan Blake into the record and addressed each complaint. Complaints and concerns within the email included recent meetings and minutes, programs, money handling, fees, and donations. Discussion was continued. Arlene Medeiros was forwarded the e-mail and stated that she felt the board ^{te} ~~she~~ ^{should} see the complaint and forwarded to the rest of the Board. Margaret Moroff read an email response from Adam Frank in regard to the Grant and how it can be spent. Wendy Cochrane confirmed that votes may be taken in accordance to the posted agenda with Town Council. Heather Almy, Town Clerk, explained the process of posting agendas.

IV. Acceptance of Prior Meeting Minutes - November 4, 2021 and February 10, 2022

Arlene Medeiros motioned to table the Minutes of November 4, 2021 and February 10, 2022 due to them not being done. Wendy Cochrane seconded the motion and all board members voted in favor.

V. Status of Director Search

Margaret Moroff stated that there was only one applicant but they were unqualified.

VI. Proposed Budget for FY2023

Wendy Cochrane stated that it was suggested that the best practice is to spend majority of things out of the budget. She stated that the Town Administrator and herself are meeting with the Finance Committee and presenting the budget for FY23. She also mentioned that they are asking for a 4% increase. Discussion continued. Wendy Cochrane stated that if classes were to start charging fees, the money must go into the general fund but donated money gets deposited back to the Council on Aging. Alice Sledjeski commented about keeping the center open.

VII. Budget FY2022 Balances

Arlene Mederios reviewed monies left in the budget including Town Budget, Formula Grant, and Donations. She reviewed reports from MySeniorCenter and stated that 120 seniors are participating at a cost of \$10,260. Margaret Moroff stated that Happy Hearts made a \$100 donation.

VIII. Program Updates

a. Lunch on the Farm

Margaret Moroff stated that she is going to find out how much it is and get more information.

b. Cultural Grants

Songs of Words War III - Ruth Harcovitz - May 18, 2022

Hip Hop DanceChair Exercise - July 28, 2022

Lunch on the Farm entertainment - Matt York- Songs and Stories The Highwaymen- date TBD

Discussion about the programs continued.

c. Other ongoing programs

Ceramics will continue to happen if there is more than 10 people participating.

Manicures will be put on hold for two months due to lack of participation.

IX. Public Input

Nancy Thompson stated that she would like to see the meetings go back to being on the first Thursday of the month. Mary Shilonski stated that she hopes the center does not close and thanked the Board for their work. Loretta Marshall stated that she sees nothing wrong with asking for a \$2 donation as other COAs suggest donations as well.

X. Notice of Next Meeting

Margaret Moroff stated the next meeting will be April 7, 2022 at 9:00am.

XI. Adjournment

Arlene Medeiros motioned to adjourn, Wendy Cochrane seconded the motion. All voted in favor and the Board of Council on Aging adjourned at 11:37am.