

BERKLEY COUNCIL ON AGING  
Minutes of Meeting  
**July 7, 2022**

**Board Present:** Margaret Moroff and Arlene Medeiros

**I. Call to Order at 9:00 am.**

Margaret Moroff called the meeting to order at 9:00 am. She stated that Wendy Cochrane chose to not be reappointed to the Board of Council on Aging. Moroff and Medeiros are a quorum.

**II. Acceptance of Prior Meeting Minutes – May 26 and June 2**

Arlene Medeiros motioned to accept the meeting minutes of May 26, 2022 and June 2, 2022. Margaret Moroff seconded the motion. All voted in favor.

**III. Status of Director Search**

**IV. FY 2022 Budget**

Arlene Medeiros gave break down of FY22 budget including Town Budget, Formula Grant, and the two Donation Accounts.

**V. FY 2023 Budget**

Arlene Medeiros stated they were given a budget of \$35,715 with an increase of \$525. She requested a breakdown from the Chairman of the Finance Committee.

**VI. Medical Contact List for Trips**

Margaret Moroff stated that there was a medical emergency on the last trip and going forward she believes that a medical contact list for each participant should be given. She also stated that she a policy should be put in place in case a similar incident occurs. Discussion continued. Arlene Medeiros motioned to have a contact list for people attending trips and establishing a policy that is someone is a having a medical emergency, 911 be called right away.

**VII. Event / Program Updates Including But Not Limited To:**

**a. Lunch on the Farm – June 22**

Margaret Moroff stated the food was very good and everyone had a great time.

**b. Brunch – July 20**

Margaret Moroff stated the date for the Brunch has changed to July 27<sup>th</sup> due to scheduling conflict with De Avila's

**c. Hip Hop Dance Chair Exercise – July 28**

Margaret Moroff stated that Hip Hop Dance Chair Exercise is planned for July 28<sup>th</sup>.

**d. Trip to Foxwoods in August**

There will be no trip to Foxwoods, instead the Board is looking into going to Kittery, Maine.

**e. Ruth Harcovitz – New Program Offerings**

People enjoyed Ruth Harcovitz's show and stories. The Board is looking to have her come back in the future. Arlene Medeiros listed all of her shows and stated they will need to pick a show and a date. Discussion continued. Arlene Medeiros will reach out to her for more information.

**f. Kerrie Ann Auclair – Manicures**

Manicures will be booked directly through Kerrie Ann. The program will start in September. The Board discussed possible days and times.

**g. Walking Club**

Walking Club has been put on hold.

**VIII. Friends of COA Report**

Elisabeth Monkowski stated that the request of buying new chairs has been approved.

**IX. Election of Officers**

Arlene Medeiros motioned to table the Election of Officers until the Board has more members. Margaret Moroff seconded the motion, all voted in favor.

**X. Public Input**

Nancy Thompson stated her concerns with the donation accounts. Discussion was had regarding canceling BINGO.

**XI. Notice of Next Meeting**

The next meeting will be August 4, 2022.

**XII. Adjourn**

Arlene Medeiros made a motion to adjourn the meeting at 9:40am. Margaret Moroff seconded the motion, and all voted in favor.