

BERKLEY COUNCIL ON AGING

Meeting Minutes – March 2, 2023

Attendees : Margaret Moroff – Chair
Arlene Medeiros – Vice Chair
Carol Buote
Cathy Charette
Krista Celia

AGENDA

I. Call to Order

Margaret Moroff called the meeting to order at 9:00AM

II. Announcement Regarding Meeting being Videotaped

Margaret Moroff made the announcement into the record.

III. Acceptance of Prior Minutes

Arlene Medeiros motioned to table the minutes Dec 8, Dec 13, 2022 and Jan 5, Feb 2, 2023. Carol Buote seconded the motion, all voted in favor.

IV. FY2023 Budget – Report-out from Arlene Medeiros

a. Town Budget

\$23,456 Salary Budget Balance, \$2,952 Other Expense Budget Balance

b. Formula Budget

\$3,222 Expensed FYTD, Remaining Balance \$15,055

Note: Does not include remaining from FY22 Budget

c. Donations

Program: \$191 Feb 2023, \$1,499 FYTD Total

General: \$2 Feb 2023, \$126 FYTD Total

d. Earmark Grant

\$7,405 Spend thru Feb 2023, Remaining Balance \$22,594

- Closed Captioning Module was piloted for the Selectmen's meeting and will be available soon.
- New printer for Monthly Newsletter will be delivered week of Mar 6.
- Air purifiers have been ordered and will be delivered week of March 6.

e. Other business

The Finance Committee will be meeting March 27 6:00PM to review budget for FY24. Margaret Moroff and Arlene Medeiros will be attending for the COA.

V. Events/Program Updates

- Tom Quinn will be presenting on Scam Prevention today (March 2) in the COA. 65 individuals have signed up to attend.

- Berkley Fire Department will be conducting a blood pressure clinic on March 22. This is same day as Brown Bag day so some coordination will be required. Volunteers were requested to assist if available.
- Newport Playhouse Trip is scheduled for March 22. This trip is full.
- Beatles Presentation followed by dinner is scheduled for March 29 with approximately 40 individuals signed up to date. This is being provided through a grant from the Cultural Council and will be interactive.
- Spring Door Hanger activity with Amy King is scheduled for April 5th. Attendance at her similar activities has been good.
- Ceramic class to be held in April is being discussed but no date has been scheduled yet.
- Investigating a trip to Battleship Cove. Looking at possibly May or June.
- Investigating an activity of doing a Game Show. More information coming.
- Looking into having someone come in to present a program of exercises seniors can do at home (fall prevention). More information is required as well as presenter availability. Motion made by Arlene Medeiros and seconded by Carol Buote that if Nan Thompson comes back with an April or May date from Brian that it's ok for her to schedule with concurrence from Margaret Modoff.
- Potential Chair yoga class times and dates discussed. Arlene Medeiros presented some options from instructor. After some discussion and review a potential start date sometime in April was agreed upon. April timing was so it can get into the newsletter. Monday 1:30-2:30PM was agreed upon.

VI. Other Business

- Berkley COA activities are open to seniors from other neighboring communities and no out of area fees will be charged. Presently activity capacity is not an issue.
- Special note was made that Berkley COA activities have NO political agendas/undertones. NO petitions are permitted to be circulated/presented and if attendees see this being violated, it should be reported to COA leaders.
- GREAT to have Krista Celia in the office.

VII. Friends of COA Report

Events have been published in newsletter including visit to Botanical Gardens in May. Monthly meal offering has been suspended short term due to the number of offerings on the schedule which includes a meal. These are planned to resume at a later date.

VIII. Public Input

Nothing to report.

IX. Notice of Next Meeting Date

Next Meeting will be Thursday April 6 at 9:00AM in the COA room.

X. Adjourn

Arlene Medeiros motioned to adjourn at 9:20AM. Cathy Charette seconded the motion. All voted in favor