

Berkley Cultural Council
May 1, 2023 Meeting Minutes

1. Meeting called to order at 6:40pm. In attendance – Jeanne Russo, Carla Lyman, Arlene Medeiros, Kelley Larabee, Susan Barrett, and Angela Chang.
2. Minutes of April 3, 2023 distributed by email previously. One correction – July concert date is the 20th, not 26th – Susan will correct. Motion to accept with correction by Arlene Medeiros, seconded by Angela Chang. All in favor.
3. Treasurer's Report by Arlene Medeiros (see attached)
 - Request for reimbursement received from Fuller Craft for \$100.
 - Balance of non-state funds currently \$3912.05; state \$10040.45.
4. Stationary quote from Amy King per Kelley Larabee: 500 sheets letterhead on smooth white stock, \$172; 500 self-stick envelopes \$247. Council chooses design from 3 samples presented, decides regular envelopes with return address will suffice, and less costly. Kelley will place order and have sent to Arlene.
5. Discussion of Concert Series, in conjunction with Council member Stephanie Malloch by phone:
 - she has lined up Fred's group for a charge of \$300 for June 15 (will change to July date); left message with Emily Nawrocki; Brian Donnelly (for \$250) is to get back to her
 - BayCoast Bank requires online submissions of requests for sponsorship, 3 months in advance – Stephanie will try to follow up on
 - Malloch Construction will sponsor (\$250)
 - We won't have enough cost to request a Festival Grant from Mass CC this year, perhaps in future – although timing of application and cycle may not be feasible, Kelley will find out details from Jessica Wong at MA CC
 - Banner for advertising? Perhaps from Bristol-Plymouth? Kelley will check for contact person there.
 - Jeanne and Carla spoke with Rob Rose (Highway Dept) regarding electrical on Town Common → service is at Old Town Hall (Historical Society Museum). Jeanne requested use from Melinda (Historical Society), who messaged that she will turn power on no problem, just give her dates
 - Carla recommends going to Selectmen with dates as soon as possible to clear dates and receive approval for use of Common
 - Suggestion to consider combining Farmers Market with concert series, perhaps September date? Stephanie to send letters to Berkley farmers to gauge interest in participating
 - Carla will approach other potential sponsors, eg Common Crossing, Doughlicious, real estate companies, etc

6. Member appointments

- Laura has declined to join at this time
- Per Heather Almy (Town Clerk) the following members must step off for at least one year as will have served 6 years (max allowed by MA CC)
 - Kelley Larabee a/o 6/30/23
 - Angela Chang, Stephanie Malloch, Susan Barrett a/o 6/30/24
 - Thus Council needs new Chair this June, and will need new members next year to meet minimum of 5 members
 - Per Jeanne Kim Jones is very interested, she will relay to her to submit a letter of interest and attend our next meeting, then Council can ask Selectmen to appoint
 - Barbara Miller may be another possibility?

7. Correspondence/additional topics/discussions:

- Discussion of Amplifying Youth Voices (on cultural councils) initiative – Kelley requested recording of information forum presented by MA CC, will watch and report back to Council
- Angela attended Friends of Dighton-Rock nautical event (which Council had sponsored with grant) – reports very good event and very well attended ☺
- Angela will go to Selectmen meeting with Kelley for concert series application

8. Next meeting scheduled for Monday June 12th, 2023 6:30pm.

9. Meeting adjourned at 8:01pm as motioned by Arlene, seconded by Carla, all in favor.