

**TOWN OF BERKLEY  
FINANCE COMMITTEE MEETING MINUTES  
THURSDAY, NOVEMBER 14, 2019**

**FINANCE COMMITTEE MEMBERS:** Chairman, Joe Freitas. Secretary, Michele Hamilton. Members, Nancy Cajoli, Melinda Paine-Dupont.

The meeting was called to order at 6:00 pm by Chairman, Joe Freitas.

**Review and approval of minutes from September 19, 2019.**

Motion was made and seconded to approve the minutes of the September 19, 2019 and unanimously voted for approval by the committee.

**Town Clerk, Deborah Pereira, request for transfer of funds.**

Town Clerk, Deborah Pereira provided the committee with a handout showing revenue and disbursement of several line items from 8/13/2019 through 10/23/2019 for fiscal year 2020.

Ms. Pereira indicated that account #5700, (listed as other), revenue had been depleted and requested a transfer of \$1000.00 from account #5426, (listed as bookbinding). After further discussion, and a clear understanding of where the original funds were disbursed, a motion was made and seconded to approve the transfer of \$1000.00 from account #5426 to account #5700 to cover expenditures for the remaining fiscal year of 2020.

Chairman, Joe Freitas, called for a vote on the motion and the committee unanimously voted to approve the transfer.

**Upcoming budget season.**

Brief discussion on the 2021 budget season and the rollout of the budget calendar. With the retirement of Town Administrator Alan Coutinho, the committee will have to pick up additional request for meetings with various departments. Adjustments will have to be made to the budget calendar. We will be able to keep the format that was established by Mr. Coutinho.

**AFTC Meeting.**

The members who attended the AFTC Meeting spoke highly of the information/workshops and that they were very enlightening.

Melinda Paine-Dupont provided the committee with handouts and detailed notes regarding workshop Weathering the Storm: Your Town's Resiliency. This workshop covered issues

related to stormwater management; wastewater collection and treatment; drinking water supply/treatment and distribution and solid waste management.

The handouts included slides from the presentation and detailed notes. The major take-away from this session is that Berkley needs to be part of Municipal Vulnerability Preparedness (MVP) Program.

The majority of the towns within our area are already either part of the program or are in the planning stages.

Melinda highlighted grant funding that is available and indicated she would like to speak with Alan Coutiniho regarding suggestions on how the Town of Berkley could start the procedures to get involved in MVP. (climate change)

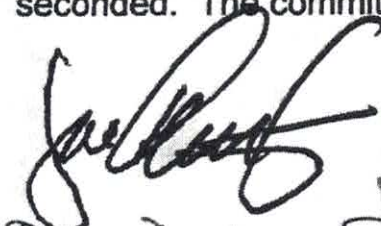
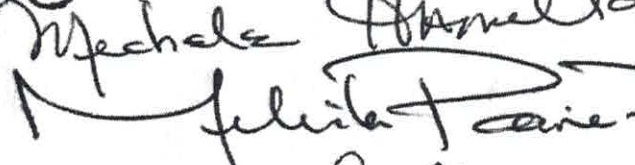
#### **Other business.**

Free cash has not been certified.

The Assessors Department have indicated that revenue is coming in ~~increase~~ <sup>built in</sup> 

Some chapter 90 monies is ~~built~~ <sup>built in</sup> in for climate change.

Chairman Joe Freitas called for a motion to adjourn at 6:29 pm. Motion was made and seconded. The committee unanimously approved the adjournment.

 Dec 10, 2014.  
Michael Hamilton Dec 10, 2019  
 12/10/19  
Nancy B Gayoli 12-10-19