

**TOWN OF BERKLEY
FINANCE COMMITTEE**

MONDAY FEBRUARY 11, 2019

MEMBERS IN ATTENDANCE: Chairman Joe Freitas, Secretary Michele Hamilton, Nancy Gajoli, Melinda Paine-Dupont.

The meeting was called to order at 6:00 pm by Chairman Joe Freitas.

A motion was made to review and discuss Finance Committee Meeting Minutes of February 4th and February 8th, 2019 for approval. Motion made, seconded and approved to accept the minutes of February 4th with minor changes and February 8th 2019 as written.

This meeting was a continuation of the February 4th, 2019 information gathering for the upcoming Fiscal Year 2020 Budget process. The committee continued to review and compare various financial reports which include the front page, town operating budgets, Capital Improvement funds distributed and other financial reports.

After reviewing and discussing, the committee realized that we needed additional information from several of the departments and a request was made to reach out to a couple of the departments now.

First, from the Town Administrator Alan Coutinho, we will be requesting copies of the Collective Bargaining Contract/contracts that have just been negotiated.

Second, from Superintendent Tom Lynch the following:

- School insurance figures
- School Choice Numbers
- Student enrollment grade k-8.
- Student enrollment 9-12. To include breakout of respective sending schools.
- Breakout of Revolving accounts.
- Number of SPED students and out of district placement.
- School Choice monies and documentation showing where the monies go.
- Number of new hires and their positions since proposition 2-1/2.
- Fuel contract and expectation of more or less monies needed.
- Status of the lighting project.

Other departments were discussed it was noted that additional information from other departments may need to be requested down the line after further review.

A motion was made and seconded to adjourn the meeting at 7:30 pm. The committee voted unanimously to adjourn.

Nancy B Gajoli *Joe Freitas* *Michele Hamilton*
Melinda Paine-Dupont