



TOWN OF BERKLEY

MASSACHUSETTS

OFFICE OF BOARD OF SELECTMEN

JOB POSTING



DEPARTMENT: FIRE-RESCUE DEPARTMENT

POSITION: Temporary Firefighter/Paramedic

HOURS: 42 HOURS/WEEK

QUALIFICATIONS: Attached

PAY RATE: \$ 22.00 per hour

APPLICATION CLOSING DATE: Until Filled APPLICATION ☒ RESUME ☒

TO BE SUBMITTED TO: Chief Scott Fournier
Berkley Fire Rescue 5 No. Main St. Berkley Ma. 02779

DEPARTMENT HEAD SIGNATURE _____

THE TOWN OF BERKLEY IS AN EQUAL OPPORTUNITY AFFIRMATIVE ACTION ADA EMPLOYER

COPIES TO: Personnel Board, Finance Committee

This notice shall be posted at least seven days prior to any outside or newspaper advertisement and I certify that I have posted this notice at the following locations:

- | | |
|--------------------------------|---------------------------------|
| 1. Town Clerk (Certified Copy) | 4. Highway Office |
| 2. Community School | 5. Town Office Building |
| 3. Library | 6. Public Safety Building lobby |
| | 7. Myricks Fire Station |

Signature _____

Date 6-23-21

Berkley Fire Rescue Department Job Description Firefighter/Paramedic

Basic Function

Under the direction of the Fire Chief or his designee, perform duties in response to fire, non-fire and medical emergencies and the suppression of fires; provide advanced life support; provide assistance in environmental emergencies, participate in on-going firefighting, EMS, rescue and emergency training, and perform emergency medical techniques as necessary; and perform basic maintenance and repair of Fire Department equipment, apparatus, medical units, vehicles, and stations.

Distinguishing Characteristics

The Firefighter/Paramedic classification is subject to a twelve month probationary period.

Representative Duties

Perform duties in response to fire, non-fire and medical emergencies and the suppression of fires; provide advanced life support; perform hazmat rescue and extrication and water rescues as appropriate; and extinguish fires including structural, automotive, chemical, marine, and other fires and apply appropriate suppression agent.

Respond to medical emergencies, locate patients, identify nature of illness or injury; under medical protocols and/or supervision initiate and administer continuous medical treatment and emergency care at the scene and during transport and delivery to an appropriate medical facility.

Comply with Town of Berkley EMS Protocols, department policies and procedures, Medical Program Director directions and base hospital physician recommendations after radio and/or phone contacts.

Transport patients to appropriate medical facility for treatment as required per Berkley Fire Rescue EMS Protocols and department policies and procedures.

Respond to patient and family needs as needed in a timely and professional manner; communicate with patient and family as appropriate regarding conditions, treatments, and recommended therapy.

Obtain detailed patient history; perform comprehensive patient examination and assessment; legibly record and complete medical incident reports with entries in all appropriate fields.

Maintain patient confidentiality as per Federal, State and local rules and regulations.

Direct Firefighter/EMTs in patient care and treatment at the emergency scene and during transport to a medical facility.

Participate in engine and pump hook-up at scene of fire; lay and connect water hose; operate tanker shuttle operations: set up and operate emergency apparatus and equipment including ladders, power and hydraulic tools and EMS equipment.

Participate in on-going firefighting, EMS, rescue and emergency training and perform advanced life support medical techniques as necessary; attend training sessions related to disaster response, hydraulics, EMS, and fire equipment construction and operation.

Maintain and repair Fire Department equipment, apparatus, vehicles, medic units, and stations; clean and wash walls, floors and windows; make minor repairs to departmental property; wash, hang and dry fire hose; clean, polish and test equipment; report malfunctions according to established procedures.

Respond to and provide appropriate emergency medical care to sick and injured individuals; rescue and extricate persons in dangerous or life-threatening situations; provide emergency transportation as necessary; prepare related medical incident reports.

Prepare and maintain a variety of records and reports related to fire suppression, medical emergencies, care and treatment, inspection activities, maintenance activities and others as assigned.

Participate in scheduled inspections and other activities related to Department fire prevention and pre-fire plan programs.

Operate a wide variety of fire suppression, non-fire related and EMS equipment and tools; operate rescue equipment including water rescue equipment; operate various emergency vehicles; assure proper operation and maintenance of self-contained breathing apparatus (SCBA) equipment.

Participate in community awareness programs and public fire education programs at the station as well as at other locations throughout the town; conduct station tours; conduct safety and emergency awareness presentations; explain firefighting and EMS techniques, procedures, policies and safety precautions.

Train other firefighters and EMT's in basic firefighting, EMS techniques and CPR using current training methods and protocols.

Understand and apply Town and Department values and customer service standards.

Perform any other tasks as assigned by the Chief or his designee.

Knowledge and Abilities

Knowledge of:

- Firefighting procedures such as hose and ladder practices, forcible entry, ventilation, vehicle extrication, salvage and overhaul procedures.
- Technical operation, use and maintenance of specialized fire apparatus, vehicles, medic units and equipment.
- Pump and hydraulic operations.
- Principles and practices of fire science.
- All phases of patient care and transport at the Advanced Life Support (ALS) level.

- Hazards of chemical properties of a variety of materials.
- Geography, street, hydrant, cistern and water hole locations in the town.
- First aid, cardiopulmonary resuscitation and EMT techniques.
- Fire prevention methods and fire safety.
- Record-keeping techniques.
- Oral and written communication skills.
- Interpersonal skills using tact, patience, and courtesy.
- Training techniques

Ability to:

- Perform duties in response to fire and medical emergencies, the suppression of fires and provide advanced life support in accordance with department policy and existing standards of ALS care.
- Participate in on-going firefighting, EMS, rescue and emergency training.
- Maintain and repair Fire Department equipment, apparatus, vehicles, medic units, and stations.
- Set up and operate pumps, hoses, SCBA, hydraulic and emergency equipment at fire scenes.
- Use appropriate fire suppression agents and techniques.
- Perform prolonged and strenuous work in adverse conditions.
- Work at emergency scenes wearing SCBA.
- Perform advanced life support medical techniques and maintain Massachusetts State Paramedic certification.
- Maintain records and prepare reports.
- Reason and make appropriate judgments and decisions under stress.
- Work calmly and systematically in stressful and/or hazardous conditions.
- Establish and maintain cooperative and effective working relationships with others.
- Explain, interpret and apply SOGs, rules, regulations, laws and codes.
- Communicate, understand and follow direction effectively both orally and in writing.

Education and Experience

- High school graduate or equivalent.
- Field experience as Paramedic
- Firefighting experience either fulltime or as a call firefighter
- Experience in teaching Public Fire Education
- Experience in instructing other Firefighters in basics of firefighting

Licenses and Other Requirements

- United States citizen.
- Valid driver's license; a Massachusetts State Driver's License must be obtained prior to hire.
- Massachusetts State Certification as a trained Paramedic as defined in M.G.L. 111C or National Registry Certification for Massachusetts State reciprocity.
- Advanced Cardiac Life Support (ACLS); Pediatric Advanced Life Support (PALS); experience desired; field experience as a Paramedic.
- Capable of completing a medical physical fitness exam including a drug/alcohol urine screen, and a psychological exam performed by a physician.
- Ability to pass a background investigation, driving record check, and employment history verification.
- Will be required to successfully complete the Massachusetts Firefighting Academy Training Program. or show proof of completion. Equivalent training and education may be considered.
- Applicants that live within Berkley's radius requirements will be given priority.

Working Conditions

Environment:

- Indoor and outdoor work environment.
- Drive a vehicle to conduct work.
- Adverse weather conditions.
- Shift work.

Physical Abilities:

- Hearing and speaking to exchange information.
- Seeing to observe fire scenes and rescue victims.
- Dexterity of hands and fingers to operate various fire, rescue, and medical equipment.
- Climbing ladders and working from heights.
- Bending at the waist, kneeling or crouching, crawling, stooping and lifting.
- Pulling hoses to suppress fires and rescue victims.
- Reaching, pulling and lifting overhead, above the shoulders and horizontally.
- Sitting, standing, seeing, hearing, smelling or walking for extended periods of time.
- Heavy physical labor.
- Lifting heavy objects.
- Physical agility and stamina.

Potential Hazards:

- Smoke, fumes, and chemical vapors.
- Working around and with machinery having moving parts.
- Working at heights above and below grade.
- Extremes of cold, heat, fire, and various immediate dangers to life, safety or health.
- Contact with blood, blood-borne pathogens and communicable diseases.
- Traffic hazards
- Noise hazards

Have you read the above job description and agree with it?

Name_____ Signature_____