

BOARD OF TRUSTEES OF THE BERKLEY PUBLIC LIBRARY

MINUTES

August 10, 2021

The meeting was called to order at 7:00 PM. In attendance were Chairperson Carla Ross-Lyman, Trustee Paula Dugan, Trustee Megan Silva, Library Director Carol Buote, and Friends President Danielle Nicolet. The next meeting date was set for Tuesday, September 14, 2021 at 7:00 PM.

SECRETARY'S REPORT

The Meeting Minutes of July 13, 2021 were read and approved as amended.

CHILDREN'S LIBRARIAN'S REPORT

Twenty-three (23) make and take craft kits were offered featuring Nature Prints. Four different printing techniques were shown: Cyanotype Prints, Clay Imprints, Crayon Rubbing Prints, & Painted Prints.

StoryWalk featured *Piranhas Don't Eat Bananas* By Aaron Blabey. A new story will be installed for August.

The Summer Reading program began on June 13th and will run through August 7th. Participants are mostly logging their books using the online form, there are a few using paper logs. Raffle drawings will be held on August 17th for independent readers (6-17) and early literacy readers will earn a prize pack or a small prize. A total of Seventy-One (71) participants are registered at this time.

The Passport Program is going well. The program began on July 6th and ends August 13th. There are Twenty-Four (24) participants so far.

The Children's Room continues to have families visit with masks and hand washing/sanitizing.

DIRECTOR'S REPORT

Carol Buote submitted and read a report for the past month.

The Book Club was held on August 5th with 5 attendees and featured *We Are All completely Beside Ourselves* by Karen Joy Fowler. September will feature *The Woman in the Window* by A.J. Finn.

Collaborative events: On July 26th The Squeezebox Stompers, an American roots band specializing in Cajun, Zydeco, Blues, Folk and original music performed in collaboration with the Berkley Cultural Council. The program was attended by 60 People with 5 Berkley attendees.

Summer Reading ended August 7th and participants are returning their logs.

Security Control Systems- Steve Morgan Fire Alarm-finished & Burglar Alarm- almost done

ARIS report is completed, will be presented later on in the meeting.

Five Free Hotspots were received, time was spent learning about them and the dashboard used to manage them. Amy cataloged them and they are ready to be lent out. They will be lent out for a week. Will promote to the COA. A Hotspot pad was shown at the meeting.

FY21 deposits: Fines \$537.32, lost books \$182.82, donations \$795.28, lost card \$8.00, copies \$40.45, printouts \$206.70, fax \$30.75. The fines, lost books, and donations go into the Donations Account. The other categories go to town hall. Chairperson stated this was a written agreement made years ago.

No proposed changes to the COVID restrictions.

FY21 Library Annual Report was presented to the Board for review.

Community relations efforts include continued newsletters and posts.

Fine Amnesty and Food Pantry Week- August 7-13 Come in with a food pantry donation and get your late fees, past and present, waived.

Bristol Wealth Proposal is ready for review.

Robbins Museum (archaeology) was added to the list of passes. Patriots Hall of Fame passes are being renewed.

Covid Restrictions: 1 hour time limit, small indoor adult programs, all children's programs outdoors, masks for all employees while patrons are on their floor, & Children's Room: masks required for everyone and 1 family at a time. The Board all agreed.

FRIEND'S REPORT

The Flamingo Flocking Event is now taking place and will run through Labor Day. For a donation of \$20.00, lawn flamingos can be placed on friends/family/neighbors' lawns in Berkley for 3-4 days. For the same donation amount, lawns can be "insured" from the Flocking Event! To sign up you may stop by the Library or email friendsoftheberkleylibrary@gmail.com.

Ice Cream Social- August 20th outside at the library, unfortunately the Glow Bike Parade for that night is cancelled due to the Police Dept.'s concerns about safety.

Book Sale- September 11, 2021 under the tent with the COA.

The Friends are organizing a Read-A-Thon event and a Pumpkin Walk in the fall. More information will follow.

OLD BUSINESS

Annual Report reviewed to be submitted.

Bristol Wealth Group proposal further discussed and reviewed to be submitted.

NEW BUSINESS

ARIS report was submitted the Board. Carol Buote explained in full, everyone further discussed and reviewed. The baby program was amended from 1 to 4. Chairperson Carla-Ross Lyman signed.

BUILDING PROJECT UPDATE

Chairman Ross-Lyman wanted to report her discussion with Town Administrator Heather Martin Sterling about the history of the library's common use. The Board further discussed the land situation. Carol Buote told the Board she was approached by Ann Church, representing the Fire Dept. to use the land for the upcoming Car Show & 9/11 Memorial. They asked to pull up the Story Walk for these events. Ann Church is very willing to work with the library. The Trustees all made a decision that they do not support taking out the Story Walk, a lot of work was done to stake into the ground. They are all hopeful there will be clarification about this at the Selectmen's meeting.

PUBLIC INPUT

None.

CORRESPONDENCE

An email from the town hall looking for a list of active employees for an audit.

Alarm System person- list of alarm system information and handbook

Invoice for Fire Alarm System portion

Calling to cancel ADT

ADJOURN

A motion was made, seconded and carried to adjourn at 8:14 PM.

VOTE:	Carla Ross-Lyman	AYE
	Paula Dugan	AYE
	Megan Silva	AYE

The next meetings are scheduled for the following dates:

September 14, 2021

October 12, 2021

November 9, 2021

December 14, 2021

Respectfully Submitted,
Heather J. Almy, Secretary