

BOARD OF TRUSTEES OF THE BERKLEY PUBLIC LIBRARY MINUTES

November 8, 2022

The meeting was called to order at 7 p.m. In attendance were Chairperson Carla Ross-Lyman, Trustee Paula Dugan, Library Director Carol Buote, Friends of the Library President Danielle Nicolet and new Secretary Linda Andrade Rodrigues. Megan Silva was absent. The next meeting date was set for Tuesday, December 13, 2022 at 7 p.m.

SECRETARY'S REPORT

The Meeting Minutes of September 13, 2022 were read and approved as amended. Paula Dugan motioned, Carla Ross-Lyman seconded. All voted in favor.

VOTE:	Carla Ross-Lyman	AYE
	Paula Dugan	AYE

CHILDREN'S LIBRARIAN'S REPORT

Erica Grady submitted a report from October 11, 2022 through November 8, 2022: There were approximately 117 visitors to the Children's Room. Four Story Times were held with 24 in attendance. Four VolunTEENS contributed a total of 82 community service hours this month. The Children's Room newsletter is now reaching 87 people. Marketing continues to be created across all social media platforms, library and town websites as well as through the distribution of print materials placed around the library. PACE Play and Learn Together was held October 14 with 8 in attendance. Miss Tammy will be back monthly starting December 9. This program is free for ages 0-8 and their caregivers. LEGO Night was held October 20 with 28 in attendance. The Spooky Pumpkin Walk was a success on October 28 with approximately 120 in attendance. The VolunTEENS set up spooky stations and Carol Buote offered a popular palm reading station. The Pokemon Trading Card Club attended their first monthly get-together on November 5 with 26 in attendance. Future events include Craft Night on November 16 from 5-7 p.m.; Lights On December 11 and Winter Reading BINGO with Beanstack on January 23, 2023.

DIRECTOR'S REPORT

The Book Club met on November 3 with 5 attendees and discussed *The Sentence* by Louise Erdrich. For the December 1 meeting, they will read *The Royal Nanny* by Karen Harper. The Knot Just Knitting Group met on October 12 with 4 attendees and October 20 with 4 attendees. Carol Buote attended the SAILS meeting on October 19, when they discussed materials challenges which are on the rise. They continue to work on security improvements, including removing title/author from patron notifications. Amy Mursko catalogued the 3 donated

Deadlock Mystery Society game boxes, which are for ages 13+ and include puzzles, evidence and hidden clues to solve a mystery. The Director discussed and reviewed the FY2023 budget. She attended a Town Hall Meeting on November 20. All departments will now need to use receipts for any fees received. There will also be a review of town salaries. Senator Marc Pacheco requested to attend a Meet and Greet on October 13.

FRIENDS' REPORT

Danielle Nicolet presented the Friends of the Library Report. The Friends took part in the COA Vendor Fair on October 15. They also assisted at the Pumpkin Walk, selling glow sticks, collecting donations and awarding scavenger hunt prizes. During December they will sell Christmas tree ornaments and notecards with a watercolor image of the library on the front.

OLD BUSINESS

None

NEW BUSINESS

Carol Buote will initiate a group discussion on drafting a Food and Drink Policy.

BUILDING PROJECT UPDATE

None

PUBLIC INPUT

None

CORRESPONDENCE

None

ADJOURN

Paula Dugan made a motion to adjourn at 8 p.m. Carla Ross-Lyman seconded. All voted in favor.

VOTE: Carla Ross-Lyman AYE

 Paula Dugan AYE

Respectfully submitted,

Linda Andrade Rodrigues

