

BOARD OF TRUSTEES OF BERKLEY PUBLIC LIBRARY MINUTES

January 10, 2023

The meeting was called to order at 7 p.m. In attendance were Chairperson Carla Ross-Lyman, Trustee Paula Dugan, Trustee Megan Silva via Zoom, Library Director Carol Buote, Friends of the Library President Danielle Nicolet and Secretary Linda Andrade Rodrigues. The next meeting date was set for Monday, February 13, 2023. A roll call was taken. All were present.

SECRETARY'S REPORT

The Meeting Minutes of December 13, 2022 were read and approved as amended. Megan Silva motioned, Paula Dugan seconded. All voted in favor.

VOTE: Carla Ross-Lyman AYE

 Megan Silva AYE

 Paula Dugan AYE

CHILDREN'S LIBRARIAN'S REPORT

Erica Grady submitted a report from December 13, 2022 through January 10, 2023. Four Story Times were held with 26 attendees. They read stories about cars, holiday trees, the New Year and penguins. They played with matchbox cars, created snowmen, made holiday trees, New Year's hats and duct tape journals. They have created a nice group of regular visitors and welcome more attendees. Eight VolunTEENS contributed a total of 41 community service hours this month. They keep busy with a variety of library tasks, mentoring and building friendships. Each was presented with a Certificate of Appreciation for their community service in the year 2022. A Children's Room newsletter went out January 1, reaching 88 people. Marketing continues to be created across all social media platforms, the library's website and print materials placed throughout the library. The family game event was lightly attended with 8 participants and 1 VolunTEEN running it, but all had fun. Youth Craft Night was cancelled due to illness. The next one will be held on January 26. They will continue to offer this monthly and change the

crafting projects as they go. The December guessing jar had 45 guesses and one happy winner of 22 Krispie treats. January's jar holds mini marshmallows. The Pokemon Trading Card Club met on January 7 with 32 in attendance. They traded cards, battled and played Pokemon Bingo. Erica Grady has started to order many new books with a generous donation from Bristol Wealth Group. She is focusing heavily on homeschooling materials and nonfiction books. Winter Reading Bingo has kicked off and will run from January 1 through February 14. They have registered participants with Beanstack so far, and roughly 15 booklets have been picked up in the library.

DIRECTOR'S REPORT

The Book Club met on January 5 with 7 attendees and discussed *All Adults Here* by Emma Straub. For the February meeting, they will read *The Bone Garden* by Tess Gerritsen. The Knot Just Knitting Group met on December 14 with 2 attendees and December 15 with 3 attendees. On December 17 Virtual Trivia had 18 attendees. Amy Mursko created the Winter Reading adult program, which is a 3 x 3 Bingo board reading and activity challenge. The participants will get a raffle ticket for each Bingo. She also plans to have a book bag prize with an Amazon gift card (that is a bookmark). Carol Buote did performance reviews for Erica Grady, Amy McNamara and Amy Mursko. Amy McNamara, Margaret and Ann received an hourly rate increase to \$15, the new minimum wage. Carol Buote attended the SAILS Board meeting on December 13. The Director also created a second quarter report of their FY23 budget for the Trustees to review, as well as a first draft of the FY24 budget for review. The library also received a donation of an old clock from Alex Houtzager.

FRIENDS' REPORT

Danielle Nicolet presented the Friends of the Library Report. They are currently running a lottery raffle. Tickets cost \$5, and the prize is \$100 in scratch tickets. The Friends meet on the third Monday of each month at the library at 7 p.m. They ask patrons to consider joining the Friends and are thankful for the support of the community and their amazing volunteers. They can be reached on Facebook or via email at FriendsOfTheBerkleyLibrary@gmail.com

OLD BUSINESS

None

NEW BUSINESS

None

BUILDING PROJECT UPDATE

Megan Silva reported that the New Library Building Project will be officially announced on February 1, and the Letter of Intent will be due in late April. She explained that there is no rush to complete the form letter. She is waiting to be informed by the Selectmen and Finance Committee of upcoming sessions for the Trustees to attend.

PUBLIC INPUT

None

CORRESPONDENCE

Town Clerk Heather Almy informed the Library Trustees that they are required to complete the Conflict of Interest Ethics Training course.

ADJOURN

Paula Dugan made a motion to adjourn at 8 p.m. and Megan Silva seconded. All voted in favor.

VOTE: Carla Ross-Lyman AYE

 Paula Dugan AYE

 Megan Silva AYE

Respectfully submitted,

Linda Andrade Rodrigues