

BOARD OF TRUSTEES OF THE BERKLEY PUBLIC LIBRARY MINUTES

October 12, 2021

The meeting was called to order at 7:00 PM. In attendance were Chairperson Carla Ross-Lyman, Trustee Megan Silva, Library Director Carol Buote, and Friends President Danielle Nicolet. The next meeting date was set for Tuesday, November 9, 2021 at 7:00 PM.

SECRETARY'S REPORT

The Meeting Minutes of September 14, 2021 were read and approved as amended.

CHILDREN'S LIBRARIAN'S REPORT

StoryWalk featured *We're Going On A Bear Hunt* By Michael Rosen. A new story will be installed for October.

Twenty-four (24) make and take craft kits were offered to make their own kaleidoscope.

Cultural Council Grants to be submitted by October 15th:

David Bates- "The Places You'll Go" summer reading themed music and storytelling program.

Ed the Wizard- Airplane and Aeronautics STEM program

Wayne Potash- Music program for young children

Brett "Ooch" Outchunis- Challenge! Trivia with the Trivia Brothers

*The Friend's submitted Matt Gabriel- an "Animal Guy"

Concerns and Current COVID Data was submitted to the trustees in regards to resuming in-person storytime at the library. The trustees discussed and they encourage outdoor activities/events at this time. A meeting will be held to further discuss with library staff and trustees on this subject.

The Children's Room has had a more notable increase of families visiting. Children are excited about choosing their own books! The Children's Room is continuing to implement the one family at a time policy as well as visits with masks and hand washing/sanitizing before browsing and cleaning of high touch areas afterward.

Fall materials have been ordered and processed. Displays of new and seasonal material is up. Virtual browsing link will be updated.

Flyer, webpage, online forms, and colorable bookmarks for the Friend's Read-A-Thon event on October 2nd were prepared.

Children's non-fiction sections will be evaluated in October in anticipation of the grant-Bristol Wealth Group.

The Pumpkin Decorating Contest/ Pumpkin Walk, with the Friends will be held on

Friday October 29th, 6-8pm- outside at the library

DIRECTOR'S REPORT

Carol Buote submitted and read a report for the past month.

The Book Club was held on October 7th with 8 attendees and featured *The Island of Sea Women* by Lisa See. November will feature *Winter Garden* by Kristin Hannah.

Collaborative events: The 1st Knit, Crochet, and Handicraft group will be on October 13th. The next Virtual Trivia will be on October 23rd.

Alarm System- everything is complete, invoice sent to Town Hall
Hotspot circulation has been increasing, will continue to promote.

Erica is working with the Berkley Middle School on a Library Card signup program. She received and processed forty-nine (49) applications to date. The students received a library card, Berkley Library bookmark with access information and a libby information card. Shelly the BMS librarian was happy and will continue accepting applications until October 15th. Erica let her know this program can be run annually.

Community relations efforts include continued newsletters and posts.
Staff picks were added to the newsletter. The facebook page has been unpublished by facebook for some unknown reason- issue has been appealed, still waiting for response.

2022 Massachusetts Financial report has been turned in. Finished with State Aid requirements.

Children's Story Time library programs in Bristol County were researched: Most Children's programs were being held both inside and outside, some with masks. 2 out of 21 were not doing something in October. MASSYAK (youth librarian mail list) Aug. survey was reviewed- 92 responses, 5 indicated that they were only doing virtual events. Cynthia is not comfortable doing Children's programs inside or outside, or having someone else present programs.

First quarter Budget Report was reviewed by the Board.

FRIEND'S REPORT

The Read-A-Thon was held on October 2nd. The kids who participated had a great time and won nice prizes (a book light, library tote bag, and an Amazon gift card to purchase books). There was a low amount of participants, but it will be used as a learning opportunity to revamp and expand the event in the future.

Pumpkin Walk will be held on October 29th- the Friend's will be assisting the library by selling snacks, drinks, and glow sticks at the event. Last year was a lot of fun and they can't wait to see what pumpkins everyone creates this year.

Next Friend's Meeting- Monday October 18th 7:-00pm- Any new volunteers who would like to join are welcome!!

OLD BUSINESS

None

NEW BUSINESS

The glass has broken on the round table in the upstairs of the library. A round piece of replacement glass is needed, will get estimates.

Special Town Meeting- Monday November 29, 2021.

Get estimates for A/C for the library to submit for budget at the Annual Town Meeting.

BUILDING PROJECT UPDATE

None

PUBLIC INPUT

None

CORRESPONDENCE

None

OTHER BUSINESS

Meeting with trustees and library staff, date to be determined

ADJOURN

A motion was made, seconded and carried to adjourn at 8:05 PM.

VOTE:	Carla Ross-Lyman	AYE
	Megan Silva	AYE

The next meetings are scheduled for the following dates:

November 9, 2021

December 14, 2021

Respectfully Submitted,
Heather J. Almy, Secretary