

## **BOARD OF TRUSTEES OF THE BERKLEY PUBLIC LIBRARY MINUTES**

November 9, 2021

The meeting was called to order at 7:00 PM. In attendance were Chairperson Carla Ross-Lyman, Trustee Paula Dugan, Trustee Megan Silva (Via Zoom), Library Director Carol Buote, and Friends President Danielle Nicolet (Via Zoom). The next meeting date was set for Tuesday, December 7, 2021 at 7:00 PM.

### **SECRETARY'S REPORT**

The Meeting Minutes of October 12, 2021 were read and approved as amended.

### **CHILDREN'S LIBRARIAN'S REPORT**

StoryWalk featured *Big Pumpkin* by Erica Silverman.

Twenty-four (24) make and take pumpkin decorating kits for Halloween were offered to decorate their own pumpkins. Many of the pumpkins were donated for the pumpkin walk.

#### **Pumpkin Decorating Contest & Pumpkin Walk:**

Twenty-four (24) entries for the pumpkin decorating contest were received. All entries were displayed during the Pumpkin Walk on October 29 from 6-8pm. The public came to view and vote for their favorites in each category. There were fifty-four (54) attendees at the Pumpkin Walk.

Pumpkins that received the most votes in each category:

Youth- Most Original- Baby Yoda, Scariest- Zombie, & Best Book Related- Pippi Longstocking

Adult- Most Original- Caramel Apple

Family/Group- Most Original- Jack Skellington(Painted) Scariest- Jack Skellington(carved)

### **DIRECTOR'S REPORT**

Carol Buote submitted and read a report for the past month.

The Book Club was held on November 4th with 6 attendees and featured *Winter Garden* by Kristin Hannah. December will feature *A Bad Day for Sunshine* by Darynda Jones.

Collaborative events: The 1<sup>st</sup> Knit, Crochet, and Handicraft group was held on October 13<sup>th</sup> with three (3) attendees. In November there will be a day time session on the 2<sup>nd</sup> Wednesday of the month from 1:30-3:00pm, and a night session the 3<sup>rd</sup> Thursday of the month from 6:00-7:30pm. Virtual Trivia was held on October 23<sup>rd</sup> with fifteen (15) attendees. The next Virtual Trivia will be held on November 20<sup>th</sup>.

Fire alarm issue on 10/19/21- waiting on a replacement unit for the furnace room, on backorder. Delivery Survey for MLS was participated in the week of 10/18.

Erica and Amy completed the Basic Library Techniques Cataloging course.

Berkley Middle School Library Card signup program- Erica received a few more applications. Making a total of fifty-six (56) new cards. Project is now complete and hope to do it next year. Amy is thinking of doing the Berkley Community School in the spring to get kids ready for summer reading.

Community relations efforts include continued newsletters and posts. The Facebook page is still unpublished by Facebook for some unknown reason- slow to resolve.

MBLC certified the library for State Aid- initial payment of \$6,326.69 will be received for this month.

Silver City Glass quote of \$307.67 to replace and deliver the round table broken glass top. The office equipment account can be used.

The Library was closed on 10/27/21 due to a storm.  
Berkley Library circulation statistics were submitted and reviewed.

#### FRIEND'S REPORT

Pumpkin Walk held on October 29<sup>th</sup> was a great turnout.

Take & Make Patio Pots from Araujo's Farm are back by popular demand-\$40.00.  
Call Now to pick up on 12/4/21.

Next Friend's Meeting- Monday November 15<sup>th</sup> 7:-00pm- Any new volunteers who would like to join are welcome!!

#### OLD BUSINESS

Paula Dugan said the Cable Station is all set to use the space for Storytime.

#### NEW BUSINESS

Paula Dugan discussed with the Board there are MBLC Grants- LSTA Grant- ways for libraries to use outdoor space, may help to pay for outdoor activities. There are a lot of webinars on outdoor space- Online Idea Book-solar energy-family engagement.

King Arthur's Baking Co.-Free virtual program on baking- Baking kits are sent out to make bread, extra loves can be donated to senior center or food pantry.

Paula Dugan made a motion to use \$307.67(not to exceed \$325.00) from the office supplies account to repair glass for the table top. Megan Silva seconded the motion.

Lights On- Decorate the outside of the library, Outside table with cider & eggnog, ask for emails for the newsletter- committee for Lights On will further discuss.

BUILDING PROJECT UPDATE

None

PUBLIC INPUT

None

CORRESPONDENCE

State Aid approval List

SAILS- FY23 assessment

Paula Dugan- November 15<sup>th</sup> -19<sup>th</sup> is National Story Walk Week.

“Let’s Move in Libraries” a national library newsletter online, can write a paragraph about Berkley Library.

OTHER BUSINESS

None

ADJOURN

A motion was made, seconded and carried to adjourn at 8:05 PM.

VOTE:	Carla Ross-Lyman	AYE
	Megan Silva	AYE

The next meetings are scheduled for the following dates:

December 7, 2021

Respectfully Submitted,  
Heather J. Almy, Secretary