

BOARD OF TRUSTEES OF THE BERKLEY PUBLIC LIBRARY MINUTES

December 7, 2021

The meeting was called to order at 7:00 PM. In attendance were Chairperson Carla Ross-Lyman, Trustee Paula Dugan, Trustee Megan Silva, Library Director Carol Buote, and Friends President Danielle Nicolet. The next meeting date was set for Tuesday, January 11, 2022 at 7:00 PM.

SECRETARY'S REPORT

The Meeting Minutes of November 9, 2021 were read and approved as amended.

CHILDREN'S LIBRARIAN'S REPORT

The Children's Librarian, Cynthia Quinn Beckwith, has resigned from her position of 10 years.

DIRECTOR'S REPORT

Carol Buote submitted and read a report for the past month.

Cynthia Quinn Beckwith gave her letter of resignation on November 20th with her last day being December 5th giving her 5 working days where she worked on clean up, turn over, and installing a new Story Walk.

StoryWalk featured *Interrupting Chicken and the Elephant of Surprise* by David Ezra Stein.

To cover the Children's room until someone is hired, the Library will offer story time once a week, do regular book ordering, work on the non-fiction weeding and ordering for the expected grant and cover normal circulation activities.

The Book Club was held on December 2nd with five (5) attendees and discussed *A Bad Day for Sunshine* by Darynda Jones. For the next two meetings, the Book Club will be reading *The Christmas Train* by David Baldacci and *American Dirt* by Jeanine Cummins.

Collaborative events: The Knot Just Knitting group met on November 10th with five (5) attendees and on November 18th with two (2) attendees. Virtual Trivia event was held on November 20th with thirty-two (32) attendees with the next Virtual Trivia being on December 18th.

Community relations efforts include continued newsletters and posts. The Facebook page is still unpublished by Facebook.

Silver City Glass will be replacing the glass on the meeting table soon.

Insulating the windows: Six (6) windows have been insulated this month and it has reduced the breezes. Amy is allergic to the sealant product so four (4) more windows will be done while Amy is on vacation.

The Action Plan to the MBLC was due on December 1st and turned in.

COVID Restrictions: The Library would like to remove the 1 family limit for the Children's Room. Masks would be required for ages 2 and above but would allow multiple families to come in at the same time.

FRIEND'S REPORT

The Friends held their holiday fundraiser with Araujo's Farm on December 4th with twenty-six (26) participants.

Friends will be assisting the Library with Lights On on December 12th.

The Friends have already started planning things for next year like a gift card raffle during the month of February.

Next Friend's Meeting- Monday, December 20th at 7:00pm on Zoom- Any new volunteers who would like to join are welcome!!

OLD BUSINESS

Lights On- The Library would like to have a table outside, bubbles, candy canes, 3D glasses, and cider. Discussed what else is needed.

StoryWalk- Erika suggested doing the StoryWalk on the fence of the playground. Suggestions were made.

Carol Buote mentioned that Representative Jake Auchincloss stopped by the Library.

NEW BUSINESS

The Library Trustees reviewed the Action Plan for FY23.

BUILDING PROJECT UPDATE

None

PUBLIC INPUT

None

CORRESPONDENCE

None

OTHER BUSINESS

None

ADJOURN

A motion to go into executive session and not return to regular session was made, seconded and carried to adjourn at 7:40 PM.

VOTE:

Carla Ross-Lyman

AYE

Megan Silva
Paula Dugan

AYE
AYE

The next meetings are scheduled for the following dates:

January 11, 2022

Respectfully Submitted,
Chloe DeFaria, Secretary