

BOARD OF TRUSTEES OF THE BERKLEY PUBLIC LIBRARY MINUTES

April 12, 2022

The meeting was called to order at 7:00 PM. In attendance were Chairperson Carla Ross-Lyman, Trustee Paula Dugan via Zoom, Trustee Megan Silva, Secretary Chloe DeFaria, Friend's President Danielle Nicolet, Children's Librarian Erica Grady, and Library Director Carol Buote. The next meeting date was set for Tuesday, May 10, 2022, at 7:00 PM.

SECRETARY'S REPORT

The Meeting Minutes of March 8, 2022 were read and approved as amended.

CHILDREN'S LIBRARIAN'S REPORT

Erica Grady submitted a report from March 8, 2022-April 12, 2022:

There were roughly 188 visitors to the Children's Room with 22 crafts enjoyed.

There were 4 new volunteers this month. The VolunTEENS program put in 16 hours in community service.

The StoryWalk and Poetry board QR codes have been put up at the playground.

A Children's Room newsletter is now reaching 74 people.

There were 63 guesses for the March LEGOs Guessing Jar.

The King Arthur Baking Co. 'Bake for Good' program had 7 attendees with 8 full kits given out.

The Complexity of the 'Simple Machines' program with Jerry C had 12 participants. Jerry offered to present two more programs for the library.

The PJ Drive with Cradles to Crayons received and donated 16 new pairs of PJs.

Future programs and activities were discussed such as Earth Day activity and Animal Experience.

The latest Sails report shows the Juvenile circulation went from 742 in January and 880 in February to 1351 in March. YA circulation is up from 42 in January and 34 in February to 55 in March.

DIRECTOR'S REPORT

Carol Buote submitted and read a report for the past month.

Amy McNamara started in the Circulation position as of March 1st.

The Book Club met on April 7th with 7 attendees and discussed *The Paris Library* by Janet Skeslein Charles.

The Knot Just Knitting group met on March 9th with 5 attendees and on March 17th with 7 attendees.

A Virtual Trivia event was held on March 26th with 29 attendees.

New nonfiction has been ordered with the Bristol Wealth Group donation.

The 2nd State Aid payment of \$6,338.11 was received on April 4, 2022.

The budget was presented to the Finance Committee on March 14, 2022.

The trend of going fine free at public libraries was discussed and something more formal is being prepared.

FRIEND'S REPORT

Friend's President, Danielle Nicolet, submitted and read a report of Friend's events including a gift card raffle spotlighting businesses in town. Future events included collecting cans and bottles at the Transfer Station, the BCS Vendor Fair, and Murder Mystery Dinner at Chamberlain's. The next Friend's meeting will be April 18th at 7pm.

OLD BUSINESS

Review of Budget as of Third Quarter 2022

Carol Buote presented the budget as of FY22 Quarter 3 and discussed with Library Trustees. Monies within the budget were transferred from Education to Office Supplies and Office Equipment.

NEW BUSINESS

Chairperson Carla Ross-Lyman stated that a patron had asked for a grab bar handle on the stairwell.

BUILDING PROJECT UPDATE

None

PUBLIC INPUT

None

CORRESPONDENCE

MBLC State Aid money received.

ADJOURN

Megan Silva made a motion to adjourn, seconded by Paula Dugan. All voted in favor.

VOTE:	Carla Ross-Lyman	AYE
	Megan Silva	AYE
	Paula Dugan	AYE

The next meetings are scheduled for the following dates:

May 10, 2022

Respectfully Submitted,
Chloe DeFaria, Secretary