

**Berkley MSBA School Building Committee Meeting
December 13, 2021**

AGENDA ITEM #1: CALL TO ORDER

The MSBA School Building Committee Meeting was held at the Berkley Middle School on Monday, December 13, 2021. Mrs. Tara Weber, Chair, called the meeting to order at 5:50 pm.

Present

Melissa Ryan
Tara Weber
Jilleen Solomon
Dean Larabee
Joseph Freitas
Kate Simons
Barbara Miller
Michael McDonough
Jennifer Francisco
Andrea Porter

Absent

Heather Martin-Sterling
Timothy McCarthy
Sarah Cogar

AGENDA ITEM #2: APPROVAL OF MINUTES

Ms. Weber called for approval of the minutes.

It was moved by Mr. Larabee and seconded by Ms. Solomon to approve the minutes with the update of the October 18, 2021 meeting minutes to include Barbara Miller as present.

Vote to Approve Minutes:

Melissa Ryan - Aye
Jilleen Solomon - Aye
Dean Larabee - Aye
Joseph Freitas - Aye
Kate Simons - Aye
Barbara Miller - Aye
Michael McDonough - Aye
Jennifer Francisco - Aye
Andrea Porter - Aye

AGENDA ITEM #3: NEXT STEPS

Melissa Ryan gave an update on the eligibility process. The town approved appropriate the remaining funds needed for the feasibility study. The remaining two requirements for the MSBA eligibility process are the final enrollment certification and submission of the Maintenance and Capital Planning Record. Both are due January 28, 2022. Melissa Ryan will reach out to the MSBA liaison about next steps once we complete all the requirements. Another meeting will be scheduled after the January 28, 2022 submission.

AGENDA ITEM #1: ADJOURNMENT

Ms. Weber called for the adjournment of the meeting.

It was moved by Mr. Larabee and seconded by Ms. Solomon to adjourn the meeting

Vote to Approve Minutes:	Melissa Ryan - Aye
	Jilleen Solomon - Aye
	Dean Larabee - Aye
	Joseph Freitas - Aye
	Kate Simons - Aye
	Barbara Miller - Aye
	Michael McDonough - Aye
	Jennifer Francisco - Aye
	Andrea Porter - Aye

Respectfully submitted,

Melissa Eakins-Ryan, Secretary