

**Berkley School Committee
Regular Meeting
August 22, 2022**

AGENDA ITEM #1: CALL TO ORDER & PLEDGE OF ALLEGIANCE

The regular meeting of the Berkley School Committee was held at the Berkley Middle School Library on Monday, August 22, 2022. Mrs. Jilleen Solomon, called the meeting to order at 5 PM, followed by the Pledge of Allegiance.

Present

Jilleen Solomon
Kaitlyn Robichaud
Michael Ricardo

Other

Melissa Ryan, Superintendent
Melissa F. Coelho, Executive Assistant
Jennifer Francisco, Principal, BCS
Kimberly Hebert, Principal, BMS
Andrea Porter, Business Administrator

AGENDA ITEM #2: APPROVE BILLS AND PAYROLLS

It was moved by Mrs. Robichaud, seconded by Mr. Ricardo and VOTED to approve bills and payrolls.

Vote: UNANIMOUS

AGENDA ITEM #4: CORRESPONDENCE AND ENCLOSURES

Enclosures in School Committee Drive:

- Berkley School Committee meeting minutes (6/6/22)
- Student Handbooks: BMS, Preschool, Kindergarten, Grades 1-4

One Copy Folder:

- SCEC Agreement

Superintendent Ryan goes over the signed agreement with South Coast Education Collaborative and Berkley School Committee

AGENDA ITEM #5: PUBLIC INPUT

Public input was welcomed at this time; No public comment or input was made

AGENDA ITEM #6: EDUCATIONAL REPORTS

AGENDA ITEM #6a: CURRICULUM ACCELERATION TEAM (CAT)

Superintendent Ryan announced that there will be a posting put out for the Summer Curriculum work for the next school year.

AGENDA ITEM #6b: SURROUND CARE PROGRAM UPDATE

Superintendent Ryan presented an update on a very successful summer program. She stated that they were able to add field trips and other activities. She also mentioned that the fall program of surround care currently has a high enrollment of 150 students and she was very grateful and thankful to Mrs. Michelle Terrien and her surround care staff.

AGENDA ITEM #6c: Technology Update

Superintendent Ryan presented an update on the new website and app and that it is ready to launch within the next few weeks. The new phone system will also be implemented in the next few weeks at BMS, the district received a letter from Governor Baker's office that our system was not compliant. Principal Francisco also mentioned and thanked the PTA walk a thon fundraiser for the Touch View Boards that are being installed. They are \$5,000 apiece and they were able to purchase a total for 7 boards for BCS.

AGENDA ITEM #7: ADMINISTRATIVE & SCHOOL COMMITTEE REPORTS

AGENDA ITEM #7a: SOMERSET BERKLEY REGIONAL SCHOOL COMMITTEE

Mrs. Solomon will have an update at the next School Committee meeting as the first meeting was to be held on Thursday.

AGENDA ITEM #7b: BCS BUILDING COMMITTEE

Superintendent Ryan reported that the building committee interviewed 4 finalists and they unanimously voted to select PMA as the project manager, the committee all felt strongly about PMA as the selected project manager they rated all of the options including repair. PMA is also the project manager for the Bristol Plymouth project. The goal is to have it on the Presidential election ballot. Tentative timeline would be to have the board vote at the September 12th meeting and the BOS will sign the contract on 9/14.

AGENDA ITEM #7c: BUDGET SUBCOMMITTEE

Superintendent Ryan reported on the recent list of transfers as well as the schedule for reviewing non-union employees. Schedule to put on rotation for your information.

AGENDA ITEM #7d: SUPERINTENDENT END-OF- CYCLE EVALUATION

This agenda item has been tabled

AGENDA ITEM #8: UNFINISHED BUSINESS

AGENDA ITEM #8a: SCHOOL DEPARTMENT BUDGET

It was moved by Mrs. Robichaud, seconded by Mr. Ricardo and VOTED to approve transfers to the 2022/23 budget as presented.

Vote: UNANIMOUS

AGENDA ITEM #8b: MASC BERKLEY DELEGATE

The Committee needs to appoint a member to serve as a delegate to MASC. Item has been tabled.

AGENDA ITEM #9: NEW BUSINESS

AGENDA ITEM #9a STRATEGIC PLANNING AND DISTRICT GOALS 2022/23

Superintendent Ryan stated that the goals for the 2022-2023 school year will remain as written from the 2022-2023 while the districts complete the Strategic Planning Process. District and School improvement goals will be presented for updates in January.

AGENDA ITEM #9b: AUTHORIZE SUPERINTENDENT TO SIGN WARRANTS FOR CAFETERIA, TMLP, CELLULAR PHONE, UNEMPLOYMENT AND GAS/DIESEL FUEL

It was moved by Mrs. Solomon, seconded by Mrs. Robichaud and VOTED to authorize the Superintendent to sign warrants for cafeteria, TMLP, cellular phone, unemployment and gas & diesel fuel for 2022/23.

Vote: UNANIMOUS

AGENDA ITEM #9c: STUDENT HANDBOOKS

Student handbooks were circulated for BMS, BCS Grades 1-4, Kindergarten, and Preschool.

It was moved by Mrs. Solomon, seconded by Mrs. Robichaud and VOTED to accept the handbooks.

Vote: UNANIMOUS

AGENDA ITEM #9d: SOUTHCOAST CAPITAL RESERVE

It's recommended that the School Committee vote to approve the creation of SCEC's Capital Reserve Fund with a balance limit of \$3,000,000 for the purpose of accumulating funds for the acquisition, maintenance, and improvement of capital items with \$25,000 to start.

It was moved by Mrs. Robichaud, seconded by Mr. Ricardo.

Vote: UNANIMOUS

AGENDA ITEM #10: SUPERINTENDENT'S PERSONNEL REPORT

AGENDA ITEM #10a: APPOINTMENTS/TRANSFERS

New hires will be invited to attend the start of the September meeting to be introduced to the School Committee.

Emily Marshall – Grade 1 Teacher
Rachel Booth – BCS Paraprofessional
Bethann Pistolese – Van Driver
Kim Mosher – BMS Paraprofessional
Mia Bock – ABA Tutor

AGENDA ITEM #10b: RETIREMENT/ RESIGNATIONS

Jen Golsby (paraprofessional)

AGENDA ITEM #11: EXECUTIVE SESSION

Not needed

AGENDA ITEM #13: ADJOURNMENT

It was moved by Mrs. Robichaud, seconded by Mr. Ricardo and VOTED to adjourn the meeting at 5:28pm.

Vote: UNANIMOUS

Respectfully submitted,

Melissa F. Coelho