

Berkley School Committee
Regular Meeting
September 20, 2021

AGENDA ITEM #1: CALL TO ORDER & PLEDGE OF ALLEGIANCE

The regular meeting of the Berkley School Committee was held in the Berkley Middle School Cafeteria on Monday, September 20, 2021. Mrs. Weber, Chair, called the meeting to order at 6:30 PM, followed by the Pledge of Allegiance.

Present

Jilleen Solomon
Tara Weber
Jennifer Vincent
Kaitlyn Robichaud

Absent

Daniel Fagan

Other

Melissa Ryan, Superintendent
Jennifer Francisco, Principal, BCS
Kimberly Hebert, Principal, BMS
Andrea Porter, Business Administrator
Michelle Graca, Diana Freitas, Dona Andreasen,
Michelle Bringle, Laura Dietz

Mrs. Weber stated: "Let the record show that this meeting is being electronically recorded. If anyone wishes to electronically record this meeting, you should notify the Committee. Any such recording may be subject to reasonable restrictions imposed by the Chair to the extent permitted under the Open Meeting Law."

AGENDA ITEM #2: GUESTS – NEW STAFF

The principals introduced their new staff who were in attendance at the meeting: Shana Couto, Ashleigh Drew, Lauren Wolfe, Sarah Lucius and Kylie Hickson. The School Committee welcomed them to the district.

AGENDA ITEM #3: APPROVE BILLS AND PAYROLLS

It was moved by Mrs. Solomon, seconded by Mrs. Robichaud and VOTED to approve the bills and payrolls.

Vote: UNANIMOUS

AGENDA ITEM #4: APPROVE AND SIGN MINUTES

It was moved by Mrs. Vincent, seconded by Mrs. Robichaud and VOTED to approve the regular meeting minutes of August 23, 2021 as written.

Vote: UNANIMOUS

It was moved by Mrs. Vincent, seconded by Mrs. Robichaud and VOTED to approve the executive session meeting minutes of August 23, 2021 as written.

Vote: UNANIMOUS

AGENDA ITEM #5: CORRESPONDENCE AND ENCLOSURES

School Committee Minutes (8/23/21)
Reports from Principals

BMS Fundraising Efforts info, 2021/22
Budget statement 9/18/21
Recommended budget transfers 9/21/20

Single File Folder:

Newsletters, BMS & BCS
MASC Annual Business Meeting notice
MASC/MASS Joint Conference flyer
MSBA Building Committee Appointment memo

AGENDA ITEM #6: PUBLIC INPUT

AGENDA ITEM #7: EDUCATIONAL REPORTS

AGENDA ITEM #7a: PRINCIPAL'S REPORTS ON SCHOOL ACTIVITIES

Mrs. Hebert and Mrs. Francisco reported on their schools' activities.

AGENDA #7b: DISTRICT ANNUAL INDUCTION & MENTORING REPORT

Michelle Graca and Diana Freitas presented their annual report on Berkley's mentor program. Currently the program has 22 partnerships; they meet weekly in individual and group settings. The program is currently in its 8th year under the mentor leadership of Michelle Graca and Diana Freitas. The School Committee and Superintendent thanked them for their dedication and service to this very time consuming program.

AGENDA #7c: CURRICULUM ACCELERATION TEAM (CAT)

Mrs. Ryan reported on work done to date.

AGENDA ITEM #8: ADMINISTRATIVE & SCHOOL COMMITTEE REPORTS

AGENDA ITEM #8a: SOMERSET BERKLEY REGIONAL SCHOOL COMMITTEE

Mrs. Vincent provided an update.

AGENDA ITEM #8b: STUDENT TRANSPORTATION

Mrs. Ryan spoke about the transportation concerns and how they are being addressed in the short-term while looking for a long-term solution. Part of the issue is due to the fact that the 4th grade group that came up to 5th grade this year is larger than any other group in the past and is causing the bus routes to be longer for the BMS afternoon routes. This has resulted in five out of seven routinely arriving late at BCS. Mrs. Ryan and Mrs. Hebert have reached out to more than fifty families to combine bus stops to shorten the BMS routes. Mrs. Weber mentioned that she invited Mr. Bloom to attend the meeting but he was not available. She reported she is concerned about the lack of assistance and slow response to numerous calls about our concerns.

AGENDA ITEM #9: UNFINISHED BUSINESS

AGENDA ITEM #9a: FY' 22 SCHOOL DEPARTMENT BUDGET, ESSER III GRANT

Mrs. Porter reported that the budget was in good shape. Transfers are requested to align the salary lines now that all personnel have been assigned.

It was moved by Mrs. Vincent, seconded by Mrs. Solomon and VOTED to approve transfers as presented.

Vote: UNANIMOUS

Mrs. Porter presented the ESSER III survey results which are in line with how the Superintendent and the Administrative Team have planned to use the federal grant funds.

It was moved by Mrs. Solomon, seconded by Mrs. Robichaud and VOTED to spend the funds accordingly.

Vote: UNANIMOUS

AGENDA ITEM #9b: MSBA COMMITTEE APPOINTMENT

Mrs. Weber asked the Committee to appoint Andrea Porter to the MSBA Building Committee. She will fill the requirement that the Committee have a state certified procurement officer.

It was moved by Mrs. Vincent, seconded by Mrs. Solomon and VOTED to appoint Andrea Porter to the MSBA Building Committee.

Vote: UNANIMOUS

AGENDA ITEM #10: NEW BUSINESS

AGENDA ITEM #10a: FUNDRAISERS

The principals spoke briefly about the fundraisers scheduled for this year.

It was moved by Mrs. Solomon, seconded by Mrs. Vincent and VOTED to accept the fundraising programs presented for both BMS and BCS.

Vote: UNANIMOUS

AGENDA ITEM #10b: MASC DELEGATE

The Committee discussed who should represent Berkley at the November 6th Annual MASC/MASS Joint Conference.

It was moved by Mrs. Weber, seconded by Mrs. Vincent and VOTED to appoint Kaitlyn Robichaud as Berkley's delegate at the MASC/MASS Joint Conference in November.

Vote: UNANIMOUS

AGENDA ITEM #10c: SUPERINTENDENT'S ENTRY PLAN, DISTRICT IMPROVEMENT PLAN (DIP)

District Improvement & Superintendent Entry Plans were presented by Mrs. Ryan. They contain four goals which will go in the district plans that are due this year. The goals for her entry plan are: Safe Return to School, MSBA Program, Mentor Program for New Superintendents, and Curriculum and Educational Needs of the District (to observe and make appropriate adjustments).

AGENDA ITEM #11: SUPERINTENDENT'S PERSONNEL REPORT

AGENDA ITEM #11a: APPOINTMENT/TRANSFER

None

AGENDA ITEM #11b: RESIGNATION/RETIREMENT

Cheryl Rezendes, Van driver

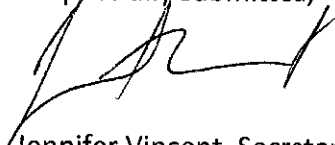
Christopher Thompson, Custodian

AGENDA ITEM #12: ADJOURNMENT

It was moved by Mrs. Vincent, seconded by Mrs. Solomon and VOTED to adjourn the meeting at 8:15 PM.

Vote: UNANIMOUS

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Jennifer Vincent', written over a horizontal line.

Jennifer Vincent, Secretary