

**Berkley School Committee
Regular Meeting
December 14, 2020**

AGENDA ITEM #1: CALL TO ORDER & PLEDGE OF ALLEGIANCE

The regular meeting of the Berkley School Committee was held in the Berkley Middle School Library on Monday, December 14, 2020. Mrs. Weber, Chairman, called the meeting to order at 6:33 PM, followed by the Pledge of Allegiance. Some members attended remote via Google Meet.

Present

Jennifer Vincent
Jilleen Solomon
Daniel Fagan (remote)
Christopher Ghilarducci (remote)
Tara Weber

Other

Thomas Lynch, Superintendent
Patricia Silvia, Executive Assistant to Supt. & SC
Jennifer Francisco, Principal, BCS (remote)
Kimberly Hebert, Principal, BMS
Andrea Porter, Business Administrator
Diane Maxwell (remote)
James Hardy, MASC (remote)

AGENDA ITEM #2: GUESTS

No guests.

AGENDA ITEM #3: APPROVE BILLS AND PAYROLLS

It was moved by Mrs. Vincent, seconded by Mrs. Solomon and VOTED to approve bills and payrolls.

**Vote: Mrs. Vincent – AYE
Mrs. Solomon – AYE
Mr. Ghilarducci – AYE
Mr. Fagan – AYE
Mrs. Weber – AYE**

AGENDA ITEM #4: APPROVE AND SIGN MINUTES

It was moved by Mrs. Vincent, seconded by Mrs. Solomon and VOTED to approve the regular meeting minutes of November 16, 2020 and the executive session minutes of November 16, 2020 as written.

**Vote: Mrs. Vincent – AYE
Mrs. Solomon – AYE
Mr. Ghilarducci – AYE
Mr. Fagan – AYE
Mrs. Weber – AYE**

AGENDA ITEM #5: CORRESPONDENCE AND ENCLOSURES

- School Committee minutes (11/16/20)
- Principals' Reports
- District Improvement Plan draft, 2020/21

- Budget expense report (12/12/20)
- Budget transfer (12/14/20)
- Policy Subcommittee minutes (12/7/20)
- Policies for 1st reading: Homeless Students: Enrollments Rights and Services #6136; Interrogation, Search and Arrest of Students #6900.
- Policies for 2nd reading: Curriculum Development & Adoption #5101; Covid-Related Issues #6220; Face Coverings #6225; Remote Learning #6215; Sexual Harassment/ Harassment #1145.
- Enrollment, 12/1/20

ONE COPY FOLDER

- BMS & BCS Newsletters (Dec. 2020)
- School Committee Newsletter
- Holiday Office Schedule
- Beth Buvarsky retirement letter

NIGHT OF MEETING FOLDER

- 2021/22 Proposed Budget
- Superintendent Position Posting

Mr. Lynch reviewed holiday office hours and reported that BMS Art Teacher Mrs. Buvarsky will retire on December 31 after 15 years of service.

AGENDA ITEM #6: PUBLIC INPUT

AGENDA ITEM #7: EDUCATIONAL REPORTS

AGENDA ITEM #7a: PRINCIPALS' REPORTS

BMS: Mrs. Hebert reported that starting Dec. 7, students identified as being in "quarantine" will have access to instruction from their in-person learning days via google meets. Grade level schedules were shared with all students and families in BMS. The following After School Programs will begin in January: Boys' and Girls' Basketball Intramural Clubs, Winter Club, & Cheer. On December 9th, members of Student Council helped to host this year's drive-thru Senior Holiday Dinner at the Boondocks. Staff and students dressed in holiday attire, sang Holiday songs, handed out meals and a little gift. Eighth graders continue to work on high school applications for vocational schools. BP interviews will be held virtually and BA will interview at BMS students in both Cohorts. Somerset Berkley Regional High School schedules will be done late February/early March. The Red Cross Blood Drive on December 9 was very successful.

BCS: Mrs. Francisco reported that BCS had two pre-Thanksgiving Grade four State Float Parades outside, for the first time. This year's parade was dedicated to the memory of Cindy Hagar, a former Grade four BCS teacher who passed away this fall. On December 10, the BCS Activities Committee hosted a drive-thru light display for families. Children were able to drop off letters for Santa who

there with Mrs. Claus. Their event was so well received, they did a tremendous job with the set-up, drive-thru, and traffic flow.

AGENDA ITEM #8: ADMINISTRATIVE & SCHOOL COMMITTEE REPORTS

AGENDA ITEM #8a: SOMERSET BERKLEY REGIONAL SCHOOL COMMITTEE

Mrs. Vincent reported that the Regional Planning Board has set up three subcommittees; one to review contract language, one to review the funding formula and one to review opportunities for the districts to work collaboratively. A list is being prepared of projects we currently collaborate on; it will be shared at a future SC meeting.

AGENDA ITEM #8b: POLICY SUBCOMMITTEE

Mrs. Vincent stated the flu vaccine requirement for school-age children was added to Covid-Related Issues Policy #6220 and she reviewed the section that was added to the Homeless Policy.

AGENDA ITEM #9: UNFINISHED BUSINESS

AGENDA ITEM #9a: POLICY READINGS

It was moved by Mrs. Solomon, seconded by Mrs. Vincent and VOTED to approve 1st readings for Covid-Related Issues #6220 and Homeless Students: Enrollments Rights and Services #6136.

Vote: Mrs. Vincent – AYE
Mrs. Solomon – AYE
Mr. Ghilarducci – AYE
Mr. Fagan – AYE
Mrs. Weber – AYE

It was moved by Mr. Fagan, seconded by Mrs. Solomon and VOTED to approve 2nd reading for Face Coverings Policy #6225 and Remote Learning #6215.

Vote: Mrs. Vincent – AYE
Mrs. Solomon – AYE
Mr. Ghilarducci – AYE
Mr. Fagan – AYE
Mrs. Weber – AYE

It was moved by Mrs. Solomon, seconded by Mr. Ghilarducci and VOTED to approve 1st reading for Interrogation, Search and Arrest of Students Policy #6900.

Vote: Mrs. Vincent – AYE
Mrs. Solomon – AYE
Mr. Ghilarducci – AYE
Mr. Fagan – AYE
Mrs. Weber – AYE

It was moved by Mrs. Solomon, seconded by Mrs. Vincent and VOTED to approve 2nd readings for Curriculum Development & Adoption #5101, and Sexual Harassment/Harassment Policy #1145.

Vote: Mrs. Vincent – AYE
Mrs. Solomon – AYE
Mr. Ghilarducci – AYE
Mr. Fagan – AYE
Mrs. Weber – AYE

AGENDA ITEM #9b: SCHOOL DEPARTMENT BUDGET 2020/21

It was moved by Mr. Ghilarducci, seconded by Mrs. Vincent and VOTED to approve the budget transfer as recommended.

Vote: Mrs. Vincent – AYE
Mrs. Solomon – AYE
Mr. Ghilarducci – AYE
Mr. Fagan – AYE
Mrs. Weber – AYE

AGENDA ITEM #10: NEW BUSINESS

AGENDA ITEM #10a: SURROUND CARE PROGRAM

Mr. Lynch reported that the administrative team is discussing re-opening the Surround Care Program in mid to late January. A survey went out today to all parents seeking their input. Changes will be made as needed to make it safe for all.

AGENDA ITEM #10b: MASC REPORT ON SUPERINTENDENT SEARCH

Mr. Hardy from MASC provided information on the Superintendent Search process. A survey was sent to solicit input from the community; responses were sent to the Committee. Survey responses were to establish qualifications and criteria. 154 responses were received with 70% from parents, 21% from employees, 6% with no children in school, 1% high school parents, 4% others (employee & parent).

AGENDA ITEM #10c: POSTING OF SUPERINTENDENT POSITION

Mr. Hardy stated the job posting developed by MASC was shared with the Committee and some changes were made on the suggestions. The posting will be sent later this week via email and social

media and will be posted on internet sites, i.e. MASC, MASS and national superintendent search sites. Paper postings and mailings will not be used, they are expensive and are not as effective.

It was moved by Mrs. Vincent, seconded by Mrs. Solomon and VOTED to approve the Superintendent job posting as presented.

**Vote: Mrs. Vincent – AYE
Mrs. Solomon – AYE
Mr. Ghilarducci – AYE
Mr. Fagan – AYE
Mrs. Weber – AYE**

AGENDA ITEM #10d: APPOINT SUPERINTENDENT SEARCH COMMITTEE

Mrs. Weber stated named the 13 members recommended to serve on the Superintendent Search Committee. They include a sampling of School Committee, administrators, parents and community members.

It was moved by Mrs. Vincent, second by Mrs. Solomon and VOTED to appoint to the Superintendent Search Committee: Tara Weber, Jill Solomon, Jen Francisco, Kim Hebert, Melissa Abrego, Diane Maxwell, Danielle Gray, Christopher Dietz, Jonathan Wheeler, Dean Larabee, Dave Patrick, Chris Sullivan, Jennifer Andrews.

**Vote: Mrs. Vincent – AYE
Mrs. Solomon – AYE
Mr. Ghilarducci – AYE
Mr. Fagan – AYE
Mrs. Weber – AYE**

The first meeting of the Search Committee will be open to the public and will be an orientation/training session. It was clarified that meetings where candidates are being discussed and/or interviewed will be in an Executive Session, exemption #8 and will be closed to the public. Applications are due January 29; interviews will be held Feb. 2-12.

AGENDA ITEM #10e: DISTRICT IMPROVEMENT PLAN (DIP) 2020/21

The DIP was circulated in the packet; it includes goals, professional development, and the District Curriculum Accommodation Plan. There is no MCAS data as the assessment was not given this year.

It was moved by Mrs. Vincent, seconded by Mrs. Solomon and VOTED to approve the District Improvement Plan (DIP) for 2020/21 as circulated.

Vote: Mrs. Vincent – AYE
Mrs. Solomon – AYE
Mr. Ghilarducci – AYE
Mr. Fagan – AYE
Mrs. Weber – AYE

AGENDA ITEM #10f: SURPLUS LIST

It was moved by Mrs. Vincent, seconded by Mrs. Solomon and VOTED to approve a non-working laminator and risograph at BMS as surplus equipment.

Vote: Mrs. Vincent – AYE
Mrs. Solomon – AYE
Mr. Ghilarducci – AYE
Mr. Fagan – AYE
Mrs. Weber – AYE

AGENDA ITEM #11: SUPERINTENDENT'S PERSONNEL REPORT

AGENDA ITEM #11a: RETIREMENT

Beth Buvarsky, Art Teacher

AGENDA ITEM #11b: APPOINTMENT

Joshua Kuhn, Paraprofessional, BCS

AGENDA ITEM #12: EXECUTIVE SESSION

Not needed.

Mr. Lynch stated next year's preliminary budget was handout out this evening and was emailed last week to the Committee. The formal presentation will be given at the January 11 School Committee meeting. A Budget Subcommittee meeting will be scheduled the week of January 4.

AGENDA ITEM #13: ADJOURNMENT

It was moved by Mrs. Solomon, seconded by Mr. Ghilarducci and VOTED to adjourn at 7:15 PM.

Vote: Mrs. Vincent – AYE
Mrs. Solomon – AYE
Mr. Ghilarducci – AYE
Mr. Fagan – AYE
Mrs. Weber – AYE

Respectfully submitted,


Jennifer Vincent, Secretary