



TOWN OF BERKLEY

MEETING NOTICE

Received: 10/26/2023 Time: 1:54pm
Posted: 10/26/2023 Time: 2:00pm
A. Tigano
Town Clerk

(PLEASE PRINT OR TYPE LEGIBLY)

Name of Board or Committee: Celebrations Committee

Date & Time of Meeting: Wednesday, November 1st 6:30pm-7:30pm

Location of Meeting: Town Hall

(physical address including room # or name if applicable)

Clerk/Board Member posting notice & date

Cancelled or postponed to: _____

Clerk/Board Member cancelling/postponing meeting: _____

AGENDA / LIST OF TOPICS

Celebrations Committee Agenda

Agenda Items:

1. Reorganization of committee (Vote Required)
 - a. Select Chairperson - will run meetings and create an agenda.
 - b. Select Clerk - generally in charge of meeting posting and records meeting minutes.
 - c. Select Treasurer - will make sure we are not overspending and will work with the town to make sure we use our funds.
2. Updates on activities
3. Approval of any expenditures
4. General Discussion

History of the committee from town hall:

- Approved by the Selectmen on June 15, 1983 where funds were allocated.
- No bylaws or regulations that anyone can find.
- There were 2 original members for 3 years. On May 5, 1986 there was a report given of what the Celebrations Committee did for the 250yrs celebration of the Town. At that time more members were part of it.
- Agendas have never been submitted by the committee that anyone can find.
- We have been told we can only have 7 official members on the committee.
- Agendas need to be posted 48 hours in advance and need to be sent to Townclerk@berkleyma.us & Townclerk.clerk@berkleyma.us
- We submit our bills to town hall for reimbursement and need to provide invoices or receipts.