



# TOWN OF BERKLEY

## MEETING NOTICE

Received: 1/6/2022 Time: 11:30 AM  
Posted: 1/6/2022 Time: 11:30 AM  
K. Perkins

Town Clerk

(PLEASE PRINT OR TYPE LEGIBLY)

**Name of Board or Committee:** Cable TV Advisory Committee \_\_\_\_\_

**Date & Time of Meeting:** January 11, 2022 – 6:00 PM \_\_\_\_\_

**Location of Meeting:** Community Access Studio, 113 Padelford St, Unit C\_\_  
(physical address including room # or name if applicable)

And via **ZOOM**

<https://us02web.zoom.us/j/86495785650?pwd=ZDkrNnFjYjVjVCVXNiSUoybXRlUWnRxdz09>

Arlene Medeiros – January 6, 2022 \_\_\_\_\_

**Clerk/Board Member posting notice & date**

Cancelled or postponed to: \_\_\_\_\_

Clerk/Board Member cancelling/postponing meeting: \_\_\_\_\_

### AGENDA / LIST OF TOPICS

1. Call to order.
2. Producer Policies
3. Guest Kerrie Ann Auclair - description of show to be produced by her. Conversation re: working within BCATV policies
4. Acceptance of prior meeting minutes – December 28, 2021
5. Treasurer's Report: Signing of bills
6. Annual Report due January 31, 2022
7. Coordinators Report:
  - a. Status of employees and schedules. Studio Training
  - b. Update on heating/AC units maintenance and relocation, work completed, invoice.
  - c. Update on studio flooring (Jan. 24<sup>th</sup> earliest possible). Pods to leave in parking lot. Studio organization.
  - d. Greenscreen floor panel "paint party".
  - e. Renewal of Comcast internet business account.
  - f. Purchase AAA batteries, other receipts for purchases.
  - g. Any unforeseen issues.
8. Any unforeseen business not foreseen by chair
9. Public input
10. Notice of next meeting date
11. Adjourn