



TOWN OF BERKLEY

MEETING NOTICE

Received: 2/2/22 Time: 9:45 AM
Posted: 2/2/22 Time: 9:45 AM
K. Perkins

Town Clerk

(PLEASE PRINT OR TYPE LEGIBLY)

Name of Board or Committee: Cable TV Advisory Committee _____

Date & Time of Meeting: February 8, 2022 – 6:00 PM _____

Location of Meeting: Community Access Studio, 113 Padelford St, Unit C__
(physical address including room # or name if applicable)

And via **ZOOM**

<https://us02web.zoom.us/j/81028672637?pwd=VkxGTlJMYTZsVjBaSjVETnpVZm9GZz09>

Arlene Medeiros – February 2, 2022 _____

Clerk/Board Member posting notice & date

Cancelled or postponed to: _____

Clerk/Board Member cancelling/postponing meeting: _____

AGENDA / LIST OF TOPICS

1. Call to order.
2. Acceptance of prior meeting minutes – December 28, 2021 and January 11, 2022
3. Treasurer’s Report: Signing of bills
4. Coordinators Report:
 - a. Status of employees and schedules. Studio training. Invite producers?
 - b. Producers and shows. Karaoke studio setup.
 - c. Update on heating/AC units - maintenance and relocation, invoice, still some issues.
 - d. Annual report
 - e. Note RE: Studio floor
 - f. Extended file storage
 - g. Furniture purchase
 - h. Reminder greenscreen floor panel “paint party.”
 - i. Studio organization.
 - j. Receipts for purchases.
 - k. Any unforeseen issues.
5. Any unforeseen business not foreseen by chair
6. Public input
7. Notice of next meeting date
8. Adjourn