



# TOWN OF BERKLEY

## MEETING NOTICE

Received: 10/7/19 Time: 9:40 AM

Posted: 10/7/19 Time: 9:40 AM

K. Perkins

Town Clerk

### REVISED MEETING NOTICE

(PLEASE PRINT OR TYPE LEGIBLY)

Name of Board or Committee: \_\_\_\_\_

Berkley Cable TV Advisory Committee\_\_\_\_\_

Date & Time of Meeting:

Tuesday, October 8, 2019 – 6:30 PM 6:20 pm

Location of Meeting:

(physical address including room # or name if applicable)

Cable Access Studio Town Office Building  
One North Main Street  
113 Padelford St. Rear (Unit 3), Berkley MA 02779

Arlene Medeiros October 6, 2019  
**Clerk/Board Member posting notice & date**

Cancelled or postponed to: \_\_\_\_\_

Clerk/Board Member cancelling/postponing meeting: \_\_\_\_\_

### AGENDA / LIST OF TOPICS

1. 6:20 pm call to order
2. Camera operators' meeting to review procedures.
3. Election of new chairman
4. Report from Heather Martin Sterling and Attorney Solomon regarding Comcast negotiations
5. Acceptance of prior meeting minutes
6. Treasurer's report and signing of bills and payroll
7. Purchase request – Zoom toggle switch for Sony Camera – Ed Dugan
8. Reports from Heather Martin-Sterling:
  - a. additional research for security system
  - b. decision on whether Town Assessors' meetings are to be recorded
9. Camera storage cabinet and file cabinets update
10. Annual Report update
11. Cable Access Coordinator job posting through October 24
12. Cable station insurance – update on inventory – Ed Dugan
13. Any business not foreseen by the chair
14. Public input
15. Notice of next meeting date
16. Adjourn