



TOWN OF BERKLEY

MEETING NOTICE

Received: 6/15/2022 Time: 9:34am
Posted: 6/15/2022 Time: 9:34am
H. Almy
Town Clerk

(PLEASE PRINT OR TYPE LEGIBLY)

Name of Board or Committee: Cable TV Advisory Committee_____

Date & Time of Meeting: June 21, 2022 – 4:30 PM_____

Location of Meeting: Community Access Studio, 113 Padelford St, Unit C__
(physical address including room # or name if applicable)
And via ZOOM

<https://us02web.zoom.us/j/83466873933?pwd=K3JHYVRTS0JjeDI0SWhqSFJIRVVkdz09>

Arlene Medeiros – June 15, 2022_____

Clerk/Board Member posting notice & date

Cancelled or postponed to: _____

Clerk/Board Member cancelling/postponing meeting: _____

AGENDA / LIST OF TOPICS

Review of matters, Votes may be taken

1. Call to order.
2. Acceptance of prior meeting minutes – February 8, 2022, March 8, 2022 and May 17, 2022
3. Treasurer’s Report: Signing of bills
4. Revised quote: Renewal of Adobe licenses
5. Bill Hoy payment
6. Discussion regarding Studio Director position
7. Coordinators Report:
 - a. Report on studio reorganization.
 - b. Status of employees and schedules. Compromise to suggestion from committee to have camera operators edit video. Maximum rate offer per hour allowed for studio set build help.
 - c. Alternate quotes for extended file storage.
 - d. Report on older equipment offers to PEG stations and Town Offices. Removal of remainder.
 - e. Report on editing computer maintenance/repair
 - f. Preview of agenda suggestions for the future. No committee votes necessary. (Sets, shows, future purchases, future studio open house, tape conversion, updates on Town Hall maintenance, communications with Comcast, and Town Hall servicing. etc.)
 - g. Any unforeseen issues
8. Any unforeseen business not foreseen by chair
9. Public input
10. Notice of next meeting date
11. Adjourn