



Northern Bristol County Public Health Alliance

Title: Independent Contractor Regional Inspector

Location: Northern Bristol County Public Health Alliance - Attleboro, Berkley, Dighton, North Attleboro, Rehoboth, Taunton

Caveat: This opportunity is grant-funded and is subject to appropriation under the Massachusetts Public Health Excellence Grant for Shared Services, Department of Public Health

Hours: Expected to average 40 hours/week

Salary: \$35-\$40 per hour or \$6500-\$6800/month

GENERAL STATEMENT OF DUTIES AND RESPONSIBILITIES:

The Northern Bristol County Public Health Alliance (the Alliance) is currently looking for a Regional Inspector to protect the health and safety of the public from adverse environmental determinants.

This opportunity is part of a Public Health Excellence Grant between the towns of Berkley, Dighton, North Attleboro, and Rehoboth, and the cities of Attleboro and Taunton. You will mainly support the towns of Berkley and Dighton and the City of Attleboro and will provide surge support to the other three municipalities as needed. This is a grant funded opportunity and is subject to availability of funds. The grant is renewable for three (3) year increments until June 2033.

The incumbent is responsible for carrying out a variety of Environmental, Community and Public Health program responsibilities. You are responsible for the performance of technical and inspectional work to promote and protect the public health of our residents through the enforcement of state and local public health laws and regulations as well as providing public health education.

In this field-based environment, you will conduct environmental health inspections and evaluations to verify compliance with state and local regulations. Scope of work includes food quality and safety, wastewater treatment, solid and hazardous waste management, air quality, water quality, insect and animal vector control, recreational and institutional facility inspections, consumer health, and occupational health and safety. Following your investigation, you'll consult with facility owners/managers to present and discuss findings and determine the appropriate plan of action for abating violations that were cited during the inspection. Primary responsibilities are those related to septic systems and soil evaluation.

The qualified candidate must display a working knowledge of modern environmental health practices, techniques, and programs, along with related state laws, ordinances, rules, and regulations. Effective written, verbal, and critical thinking skills must also be evidenced in your day-to-day activities, and you must demonstrate self-motivation and the ability to work autonomously with minimum supervision. You must possess a valid MA state driver's license and a working vehicle.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them if the work is similar, related, or a logical assignment.

- Serves as the Agent for the participating municipalities for compliance with Title 5 of the MA State Environmental Code.
- Enforces additional state and local public health laws, rules, and regulations as needed, including but not limited to food service establishments, housing, nuisances (air, odor, trash, noise, etc.), tanning, swimming pools, bathing beaches, recreational camps for children, lodging houses, group homes, tobacco retailers, body arts establishments, bodywork establishments, marijuana retailers, lead paint, keepers of animals, and private drinking water wells.



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- Performs inspections, plan reviews, and complaint investigations, as assigned, for Alliance municipalities.
- Reviews asbestos notifications and coordinates with other departments, as needed.
- Coordinates with other departments and agencies for issues related to stormwater management, illicit discharges, and other conditions that may endanger the environment or public health.
- Enforces the non-criminal disposition ordinances and bylaws, as well as the nuisance statute, c.111, §§122 and 123.
- Performs other environmental public health assignments as assigned.
- Provides back-up support for the code enforcement officer(s) and health inspectors, as needed.
- Educates community members regarding sanitary procedures and techniques. Promotes community interest and cooperation in environmental sanitation.
- Responds to emergency call-outs after hours, as needed.
- Prepares order letters seeking enforcement of violations. Prepares documents in support of public health hearings and department enforcement actions, hearings, legal actions as well as presentation of public health rationale for enforcement in court.
- Works very closely with the Alliance municipalities' police, fire, and public works departments for coordination on relevant issues.
- Attends Board of Health meetings for Alliance municipalities as necessary.
- May be assigned to relevant task forces/working groups to provide the Alliance perspective on various topics of interest to the Alliance municipalities (e.g., food equity, mobile food events, outside events planning, etc).
- Attends necessary and/or approved trainings to maintain certification and/or increase knowledge of relevant industry practices.
- Demonstrates a commitment to diversity, equity, and inclusion through continuous development, modeling inclusive behaviors, and proactively managing bias

KNOWLEDGE, SKILLS AND ABILITIES

We understand that there are many paths to acquiring experience. Therefore, we welcome candidates from diverse and nontraditional backgrounds, including those who have demonstrated transferable skills to carry out the major duties outlined in this job description.

- Thorough knowledge of state environmental code, food service regulations, and all other laws, rules, and regulations pertaining to public health and sanitation.
- Experienced with Title 5, private water supplies, and environmental public health principles.
- Understanding of the principles of public health practice.
- Knowledge of food sanitation
- Basic understanding of microbiology, as required for performing inspectional duties and reading technical reports.
- Ability to make independent judgments on compliance with codes and to enforce laws and regulations and investigate and resolve disputes between parties in an impartial and consistent manner.
- Ability to effectively handle problems in the field and during emergencies.
- Ability to communicate effectively with others, both orally and in writing.
- Must have a customer service mindset, and understanding of conflict de-escalation strategies.
- Ability to prepare technical reports.
- Ability to manage multiple tasks in a detailed and organized manner and to maintain, manage, and organize records.
- Ability to maintain confidential information.
- Ability to use computer-based permitting and inspection software, as required.

EDUCATIONAL REQUIREMENTS AND CERTIFICATIONS:

Associate's or Bachelor's Degree in public or environmental health science, or a related field;
two years of related experience in public health or environmental health; or an equivalent combination of



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education and experience.

Current certification or eligible to become certified as a:

- Registered Sanitarian preferred. Required within 6 years of employment.
- Soil Evaluator certification preferred, or course completion within one year of hire
- MA Title 5 Septic System inspector certification preferred
- Housing inspection training within one year of hire
- Certified pool operator/Certified pool inspector within one year of hire
- Lead determinator within one year of hire
- Food inspection certifications - ServSafe, MassPHIT
- Completion of the Foundations for Local Public Health Practice required within 18 months.

NATURE AND PURPOSE OF PERSONAL CONTACTS

Relationships are with co-workers, the public and with groups and/or individuals who have conflicting opinions or objectives, diverse points of view or differences where skillful negotiating and achieving compromise is required to secure support, concurrence and acceptance or compliance. Members of the general public may call upon you for advice and guidance. Meets with municipal officials on behalf of the Alliance, including Town Administrators, Select Boards and Boards of Health and cooperate with state and municipal inspectors in joint investigations and inspections.

WORK ENVIRONMENT AND PHYSICAL DEMANDS

Since most of the work calls for you to be in the field, you will often work under adverse environmental conditions, including weather, dirt, grease, smoke, fumes, and/or irritating chemicals and around heavy machinery and its moving parts.

At times you will find it necessary to climb, bend, stretch, enter cramped quarters and to traverse buildings at various stages of construction. Occasionally, work may require lifting and carrying objects.

This work will require routine reading of documents and reports for understanding and the ability to determine color differences.

We are made up of people with different strengths, experiences and backgrounds. Diversity not only includes race and gender identity, but also age, disability status, veteran status, sexual orientation, religion and many other parts of one's identity. These varied points of view are key to our success, and inclusion is everyone's responsibility.

Qualified individuals should send a completed resume and cover letter to hring@bmestrategies.com.