



# TOWN OF BERKLEY

Board of Selectmen

1 North Main St

Berkley, MA 02779

[selectmen@berkleyma.us](mailto:selectmen@berkleyma.us)

508-824-6794

Pursuant to Article 23, Section 5 of the Town of Berkley General Bylaws, notice is hereby given that the following amendment will be considered by the Personnel Board at its meeting of Wednesday April 14, 2021 at 6:00pm at Town Hall 1 North Main St, Berkley, MA 02779 in the Moitoza – Pettey Hearing Room:

## *I General Provisions, Section 1.4 Definitions*

*APPOINTING AUTHORITY- An appointing authority shall mean any official, board or commission authorized by the general law, bylaw, or Town Meeting vote to appoint employees. Elected officials shall may be considered appointing authorities. Only elected officials with statutory or bylaw appointing authority will be considered appointing authorities, otherwise, the Board of Selectmen shall be the appointing authority.*

*Department Head – A department head shall mean the officer responsible for supervising a department's operations and activities: an appointing authority may be a department head and a Department Head may be an elected official.*

*Example: The elected Highway Surveyor and Tree Warden if the same person would be the department head for the Highway Department.*

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| <input checked="" type="checkbox"/> Accountant             | <input checked="" type="checkbox"/> Collector of Taxes / Treasurer | <input checked="" type="checkbox"/> Moderator                       |
| <input checked="" type="checkbox"/> ACO                    | <input type="checkbox"/> Conservation Commission                   | <input checked="" type="checkbox"/> School Committee/Superintendent |
| <input type="checkbox"/> Appeals, Zoning Board of          | <input checked="" type="checkbox"/> Council on Aging               | <input type="checkbox"/> Planning Board                             |
| <input checked="" type="checkbox"/> Assessors, Board of    | <input checked="" type="checkbox"/> Finance Committee              | <input checked="" type="checkbox"/> Police/Dispatchers              |
| <input checked="" type="checkbox"/> Building Inspector     | <input checked="" type="checkbox"/> Fire/Rescue                    | <input checked="" type="checkbox"/> Selectmen                       |
| <input type="checkbox"/> Cable TV Advisory Committee       | <input type="checkbox"/> Health, Board of                          | <input type="checkbox"/> Soil Conservation Board                    |
| <input checked="" type="checkbox"/> Cemetery Commissioners | <input checked="" type="checkbox"/> Highway Department             | <input checked="" type="checkbox"/> Veterans' Agent                 |
| <input checked="" type="checkbox"/> Clerk                  | <input checked="" type="checkbox"/> Library                        |   |