

MINUTES OF TOWN OF BERKLEY SELECTMEN'S MEETING OF 7/24/2019

SELECTMEN IN ATTENDANCE: George F. Miller, Chairman Heather Martin-Sterling, Clerk Wendy F. Cochrane, Member

TOPIC		ACTION
	Meeting Convened at 6:04 pm at Moitoza - Pettey Hearing Room, 1 North Main St.	
Meeting Mail	<p>Meeting Taken Out of Order</p> <ul style="list-style-type: none"> - Meeting Mail #3- Letter of resignation from Nyles Zager from the Conservation Commission - Meeting Mail #4 – Letter from Carl Malloch regarding non-reappointment to Conservation Commission - Meeting Mail #5 – Letter from Dan LaFontaine regarding resignation from Conservation Commission 	<p>Motion to accept resignation made by Cochrane, Sterling sec. – Voted</p> <p>Motion to accept made by Cochrane, Sterling sec. – Voted</p> <p>Motion to accept made by Cochrane, Sterling sec. – Voted</p>
New Business	<ul style="list-style-type: none"> - New Business #1 & #2 – Conservation Commission appointment requests. Miller spoke to David Patrick and asked if he had an opportunity to speak to anyone on the ConCom. Patrick stated that he did and he had no questions. Miller then spoke to Bonnie Marshall. Miller asked if she had an opportunity to speak with anyone from ConCom in regards to what it is they do. Marshall replied she had not. Miller asked if she had done anything as far as serve on a board in the past. Marshall replied she had not and that she's a realtor. <p>Miller asked that a discussion be placed on the next agenda as to what the Town should do when the Town Clerk is not available to appoint and swear in.</p>	<p>Motion to appoint David Patrick to Conservation Commission as of July 25, 2019 till June 30, 2022 made by Cochrane, Sterling sec. – Voted</p> <p>Motion to appoint Bonnie Marshall for a term to begin August 1, 2019 till June 30, 2020 made by Cochrane, Sterling sec. – Voted</p>
Minutes	<ul style="list-style-type: none"> - Minutes approved for June 12, 2019 – Regular Session - Minutes approved for June 26, 2019 – Regular Session - Minutes approved for June 10, 2019 – Regular Session 	<p>Motion to approve minutes for June 12 & June 26, 2019 made by Cochrane, Sterling sec. - Voted</p> <p>Motion to approve minutes made by Cochrane, Miller sec. – Voted</p>
Meeting Mail Cont.	<ul style="list-style-type: none"> - Email from Superintendent Lynch regarding award of joint Safety Grant with the Berkley Police Department. Miller asked who applied for the grant. Mr. Coutinho stated he was not sure exactly who but that the Police Dept. along with the School Dept. worked on it together. Miller expressed his gratitude. 	<p>Motion to file made by Cochrane, Sterling sec. – Voted</p>

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<p>Meeting Mail Cont.</p>	<ul style="list-style-type: none"> - Notice from Berkley Conservation Commission regarding hearing for Taunton Bronze and Aluminum Foundry Inc. on July 31, 2019 - Letter from Council on Aging to appoint Mary Silva as an ex-officio member 	<p>Motion to file made by Cochrane, Sterling sec. – Voted</p> <p>Motion to appoint made by Cochrane, Sterling sec. – Voted</p>
<p>Appointments</p>	<ul style="list-style-type: none"> - Continuation of meeting regarding 58 Myricks Street and 17 Mill Street. Miller read a letter from the Building Commissioner stating there is no sign of a business being run from the 17 Mill Street property. Miller thanked them for doing what was asked of them. The residents stated they appreciated the extra time to remove the items. Cochrane and Sterling thanked them as well for doing what was needed. 	<p>No action taken</p>
<p>Old Business</p> <p>Town Administrator's Report</p>	<ul style="list-style-type: none"> - Update from Chairman Miller on redoing the Zoning Bylaw. Miller stated that he spoke to Town Council and that they quoted apx. \$20,000 which is slightly lower than the estimate that the Planning Board received. Miller felt that since Bobrowski has so much more experience in doing these types of things that the Planning Board should stick with their original thoughts on going with Bobrowski. - Report from Zoning Enforcement Officer and Holmes Engineering on complaints of 15 Mill Street. Miller reviewed the letter from Holmes Engineering & Berkley Zoning Officer. Mr. Coutinho noted that the Selectmen's office received several letters of complaints against 15 Mill St. and requested that someone check on them. Miller asked Mr. Unger of 15 Mill Street if he was aware that the engineer and Zoning Officer went out to his residence. Unger replied that he did not know and that it is the first he has heard of it. Miller stated that the letter says that it appears there is no business running at his address. Miller then read the letter from the Zoning Officer aloud. Miller asked Unger if he is running a business out of his property at 15 Mill Street. Unger replied he has never operated his business at 15 Mill Street. Miller asked if he knew about the engineer that went to his property and Unger stated he did not. Miller read the letter from the engineer aloud. The letter stated that it appears the run off from Unger's property is in conflict and should be tended to by the Building Commissioner and the Board of Health. It was also noted the Board of Health was looking for assistance from Council. Unger asked for a copy of the letters since it is the first time he has heard of it. - Mr. Coutinho noted that on the previous Wednesday, the Public Safety Personnel, Police, Fire, and a representative from Highway met with people from the State and J.F. White for the two bridges they are going to be starting shortly. Coutinho presented the Board with a draft job schedule. Mr. Coutinho noted that the project is going to go on till 2020 but the Southcoast Rail project itself will be going on considerably longer than 	<p>No action taken</p> <p>No action taken</p>

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that. The construction company will be working six days a week and most work will be vibratory work. They will set up a 24 hour hotline in case there are any problems. He also noted because Cotley is at the end and they will need access it's going to be a crossing. They also talked about the contractor possibly paving the road for the Town. But it is really up to the Highway Surveyor. They also explored the possibility to access through the old Galleria and they are going to look into using that a little more often than Cotley. They still have to check who owns it.

Informational – No action taken

Public input

- A resident from Cotley St. spoke asking about watering the road way to bring down the dust. Mr. Coutinho stated that they had discussed at the meeting the possibility of putting down a rough asphalt layer for now at the expense of J.F. White but that it is entirely up to the Highway Surveyor. Miller stated he would like to speak to the Highway Surveyor about it.

- Miller then brought up his concern for not having someone in the Town Clerk's office to swear people in when she is on vacation or away on leave. He would like it so that in an emergency or when they have limited time this won't be an issue. Ed Dugan, Chairman for the Cable Committee, stated that the Moderator swore him in. Cochrane stated that the Moderator offered to help in the past. Miller stressed that if something happens to the Town Clerk the Town should have an appointed Assistant Town Clerk that can do the same duties. Cochrane mentioned a meeting in the past regarding each department having assistants. The Assessor and Treasurer Offices said yes to assistants, Tax Collector stated she could have gone either way, and the Building Dept. stated they didn't need one. Coutinho said he would ask them again, however they are elected officials and not working under the Town Administrator. Cochrane stated she feels that every department should have an assistant for when they are away. Miller said he feels that there is no reason not to have an assistant in the Town Clerk's Office.


Informational – No action taken


Informational – No action taken

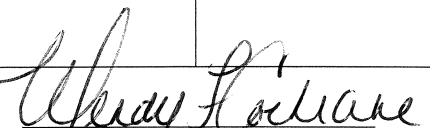
Motion to adjourn made by Cochrane, Sterling sec. - Voted

Meeting Adjourn

Next Regular Meeting August 7, 2019


George F. Miller, Chairman


Heather Martin-Sterling, Clerk


Wendy F. Cochrane, Member

Alan G. Coutinho, Town Administrator