



TOWN OF BERKLEY

Board of Selectmen
1 North Main Street
Berkley, Ma 02779
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508-824-6794

The Berkley Town Hall will be closed to the public, with a few exceptions, starting on Tuesday, March 17, 2020 and for the immediate future.

This is being done to promote the concept of "social distancing", reducing the number of in-person interactions that each of us has with each other every day. Reducing that number helps to reduce the chances of spreading and transmitting the COVID-19 virus.

The staff at Town Hall will continue to perform their duties and be present to assist you via telephone or e-mail during their normal business hours.

Residents and other will be able to pay bills by check or money order by placing the bills, along with the checks and/or money orders, in an envelope and dropping them off in the drop box located outside the main door of the Town Hall. In addition, payment can be made via the Town's web site (visit <https://www.townofberkleyma.com/tax-collector>) and click on "Online Payments". If your only option is cash and you cannot get a money order, please contact the Treasurer-Collector's Office at (508) 823-9620 and make arrangements for a cash payment.

If you are looking for copies of documents such as birth certificates, septic system plans, assessor records, etc., call the appropriate office and the staff will work out a method for you to obtain the necessary documents.

If you are looking for information, whether general or specific, contact that department and the employees will provide that information using a variety of methods.

If you need to file documents, applications for permits, etc., please contact the proper department and a solution will be worked out to make that happen.

As the days go by, additional decisions on how to conduct the Town's operations will be made as the situation evolves. The hope is that residents and others will work with the Town to facilitate this. The Town wants to continue to provide the services that residents and others expect. This compromise, between keeping the buildings open to all and closing it entirely (with few, if any, employees in the building) and providing almost no services, is a way of doing that.

Sincerely,

Heather Martin-Sterling
Town Administrator