



PERMIT # \_\_\_\_\_

**PLANNING BOARD  
BERKLEY, MASSACHUSETTS**

**ACCESSORY APARTMENT APPLICATION**

Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Address of proposed apartment: \_\_\_\_\_

Berkley Assessor's Map # \_\_\_\_\_ Lot # \_\_\_\_\_ Type of Construction:  New  Addition  Existing

Total square footage of the main dwelling: (gross) \_\_\_\_\_ Year House was built: \_\_\_\_\_

Total square footage of the accessory apartment: (gross) \_\_\_\_\_ Size of Lot (sq. ft.): \_\_\_\_\_

Name /Address / Phone # of Engineer: \_\_\_\_\_

Which unit will be occupied by property owner:  Main dwelling  Accessory Apartment

Is there room for at least one off street parking space for the accessory apartment?  Yes  No (show parking on site plan)

What type of road serves the property?  Private Road  Public Road / Road Surface:  Gravel  Paved

What is the source of the water supply to serve the existing residence and the accessory apartment?

- Private Well / (if private)  Existing  Proposed
- Munciple Water Supply

Does this project involve the demolition of any structures?  Yes  No

Number of Dwelling Structures on the property? \_\_\_\_\_

\*Deed – Copy of last recorded deed attached. Any owner named on deed must sign this application.

**The Planning Board or their designee may require an applicant to pay for hiring one or more outside consultants to assist in analyzing, reviewing and reporting on areas requiring technical or legal review.**

***I hereby certify that the above information is correct and I have submitted all of the pertinent documentation required by the zoning application.***

Owner Name(s): (print) \_\_\_\_\_

Owner Signature(s): \_\_\_\_\_

Date: \_\_\_\_\_

Planning Board Use Only:

Date Received \_\_\_\_\_

Fees: Amount \_\_\_\_\_ Ck. # \_\_\_\_\_